



Arunima Bhattacharya

Teacher

Profile

Currently employed as a Government State Aided College Teacher (SACT II) with 7+ years experience of teaching Undergraduate and Postgraduate students at the Department of Political Science in two city based colleges in Kolkata, West Bengal, India. Areas of focus have primarily been on International Relations, Western and Indian Political Thought.

Employment History

State Aided College Teacher (SACT II) at Basanti Devi College, Kolkata, West Bengal, India

January 2020

Roles and Responsibilities

- One of the two teachers heading the Post Graduate Department of Political Science.
- Administer tests to assess educational needs or progress.
- Evaluate and grade student's class work, assignments and papers.
- Set question papers for Post Graduation level (Internal) examinations.
- Participate in professional conferences or professional meetings to develop or maintain professional knowledge.
- Advise students on academic or career matters.
- Supervise student research and internship work.
- Perform administrative duties, direct department activities
- Part of the team organising upcoming National Assessment and Accreditation Council (NAAC) visit.
- Develop methodology to educate students about the topic (problem solving, small group discussions, etc.) and then implementing the audiovisual/multimedia materials for the topic presented in the classroom.
- Carry out research/innovative programmes in the department.
- Invite guest speakers for interaction and guidance with students.

Contractual Whole Time Teacher (C.W.T.T) at Basanti Devi College, Kolkata, West Bengal, India

September 2018 — December 2019

Conducted duties same as SACT.

Guest Lecturer at Basanti Devi College, Kolkata, West Bengal, India

February 2017 — September 2018

Roles and Responsibilities

- Planned and implemented effective teaching arrangements and learning activities.
- Prepared and presented lectures on existing and new courses.
- Advised students on academic and career choices.

Details

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India

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Date of birth

19.12.1990

Nationality

Indian

Links

www.linkedin.com/in/arunima90

Skills

Postgraduate teaching

Undergraduate teaching

Microsoft Word

Microsoft Excel

Languages

English

Hindi

Bengali

German

- Evaluated students' performance with a constructive feedback.
- Attended faculty meetings and suggested improvements.
- Designed extra-curriculum learning activities.
- Helped students identify their strengths and to work on their weaknesses.

Guest Lecturer at Asutosh College, Kolkata, West Bengal, India

July 2015 — February 2019

Role and Responsibilities

- Participated in departmental and faculty seminars aimed at sharing research outcomes and building interdisciplinary collaboration within and outside the department.
- Participated in the development, administration and marking of exams and other assessments.
- Executed the role of an Examiner and Scrutineer for Undergraduate Examinations conducted by the University of Calcutta.
- Maintained records to monitor student progress, achievement and attendance.
- Helped learner to overcome problems related to academics including semester withdrawal requests, poor grade, learning disabilities and defeating behaviour.
- Developed, managed and administered administrative works of college for National Assessment and Accreditation Council (NAAC).
- Acted as the Professor-in-Charge for organizing District Level Youth Parliament Competition for the year 2016-17.

🎓 Education

Master of Arts, Presidency University, Kolkata, West Bengal, India

2012 — 2014

Masters in Political Science (Special Papers-International Relations and Western Political Thought)

Bachelor of Arts, University of Calcutta, Kolkata, West Bengal, India

2008 — 2011

Political Science Honours (Minor Papers - Elective English and History)

★ Activities and Certifications

Communicative German Course , The Ramkrishna Mission Institute of Culture, Kolkata

January 2022 — June 2022

Judge in District Level Youth Parliament Competition 2022-23, Ramakrishna Mission Residential College (Autonomous), Narendrapur, Kolkata

September 2022

Two-Day International Webinar on 'Reading Democracy: Global Perspectives, Contentions and Debates' organised by the Department of Political Science and IQAC, West Bengal State University; Department of Political Science, SNTD Women's University; Loreto College, Kolkata and Asia in Global Affairs, Kolkata, Kolkata

August 2020

Acted as the Professor-in-Charge of Asutosh College, Kolkata for organising District Level Youth Parliament Competition for the year 2016-2017, Department of Parliamentary Affairs, Government of West Bengal, Kolkata

January 2017

Participated in the State Level Workshop on Youth Parliament Competition Scheme for the year 2016-2017, Assembly House, Kolkata

August 2016

First Class, Master of Arts, Presidency University, Kolkata

August 2012 — June 2014

First Class, Bachelor of Arts, University of Calcutta, Kolkata

2008 — 2011

✦ Courses

Communicative German Course, The Ramkrishna Mission Institute of Culture

January 2022 — June 2022

📖 References

Sanchali Sarkar, Guest Scientist, University of Passau, Germany

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Srimanti Sarkar, Assistant Professor, West Bengal State University, Barasat, North 24 Parganas, India

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