



# BASANTIDEVI COLLEGE

Established in 1959  
(Government Sponsored)  
NAAC Reaccredited **B+** (3<sup>rd</sup> Cycle)

22.09.20

## NOTICE

An Online Meeting of the Internal Quality Assurance Cell (IQAC) of the College will be held on 29.09.2020 at 3.30pm through Google meet. All Internal Members of IQAC are requested to be present in the meeting. The meeting link will be provided in the IQAC, BDC Whatsapp group & through mail to all the members.

### Agenda:

1. AQAR 2019-2020
2. Feedback on Curriculum ,2020
3. Student Satisfaction Survey,2020
4. CAS
5. Miscellaneous

Dr.Aditi Sarkar Coordinator,  
IQAC Basanti Devi College, Kolkata



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## Action Taken Report in the form of Minutes of the Meeting held on 29.09.2020

Dr. Aditi Sarkar, coordinator IQAC proposed the name of Dr. Indrila Guha, Principal & Chairperson IQAC, to preside over the meeting. Dr. Indrila Guha took the chair.

### Agenda-1 AQAR 2019-2020

The Coordinator, IQAC informed the members that the draft AQAR has been sent to all the external members, IQAC for their valuable suggestions. After necessary corrections the report will be placed before the Governing Body. After approval of the Governing Body, AQAR will be uploaded through NAAC Portal by 1<sup>st</sup> week of November, 2020.

### Agenda-2 Feedback on Curriculum, 2020

The Coordinator, IQAC informed that after analysis of the Students, Teachers, Alumni & Employers feedback on curriculum & its transaction at the college, the report has been submitted to the University of Calcutta for necessary actions. Regarding curriculum delivery, several suggestions were given by the students & the Teachers like more Practical classes needed to complete the syllabus, Online Orientation Program needed on how to use digital library during new normal, Students are not benefitted from Online Spoken English Classes so they want to discontinue etc. The Principal informed that she & IQAC Coordinator already conducted online meetings with various sub-committees & placed the suggestions given by the students & teachers in the meeting for discussion & requested to take necessary action so that our students are benefitted.

### Agenda-3 Student Satisfaction Survey, 2020

The Coordinator informed that the survey was conducted online through Google form. Around 350 students participated in the survey. The analysis of the survey has been done & the report is placed before the members. Overall the students are satisfied with the online teaching- learning & evaluation process. They also mentioned that online feedback process helped them to learn how to submit online forms with confidence. The students mentioned that as they cannot borrow books from Seminar as well as Central library, they cannot freely do reference work by themselves.

### Agenda-4 CAS

The coordinator IQAC reported that all the papers related to CAS of Dr. Durga Rani Das ((Stage II to III), Dr. Mihir Naskar(Stage I to II), Smt. Ankhi Sen Sanyal(Stage I to II) & Dr. Rumki Bose( Stage I to II) has been checked thoroughly and signed. Next week the screening committee will scrutinize their papers & supporting documents and give their valuable suggestions, if any.

### Agenda-5 Miscellaneous

As there is no other points of discussion, the meeting ended with a vote of thanks to the Chair.

Dr. Aditi Sarkar  
Coordinator, IQAC

Dr. Indrila Guha  
Principal & Chairperson IQAC