



# BASANTIDEVI COLLEGE

Established in 1959  
(Government Sponsored)  
NAAC Reaccredited **B+** (3<sup>rd</sup> Cycle)

11.09.2019

## NOTICE

A Meeting of the Internal Quality Assurance Cell (IQAC) of the College will be held on 18.09.2019 at 1.00pm in the Meeting Room. All Internal Members of IQAC are requested to be present in the meeting.

Agenda:

1. AQAR 2018-2019
2. Program organized by Career Counseling & Placement Cell
3. Seminar/Workshop/ Extempore Speech Competition
4. Academic & Administrative Audit 2018-2019
5. Miscellaneous

Dr. Aditi Sarkar  
Coordinator, IQAC  
Basanti Devi College, Kolkata



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## Minutes of the Meeting held on 18.09.2019

Dr. Aditi Sarkar, coordinator IQAC proposed the name of Dr. Indrila Guha, Principal & Chairperson IQAC, to preside over the meeting. Dr. Indrila Guha took the chair.

### Agenda-I – AQAR2018-2019

The Principal mentioned that the AQAR 2018-2019 will be placed before the college Governing Body meeting which will suppose to be held on 1<sup>st</sup> week of Nov, 2019. After receiving approval from GB it will be submitted to the NAAC through NAAC Portal by 16<sup>th</sup> of Nov, 2019.

The Coordinator IQAC informed the Principal that the responsibility of work has been already distributed among the members and they are working on it. Hope the report will be prepared by 3<sup>rd</sup> of Nov, 2019.

### Agenda-2- Program organized by Career Counseling & Placement Cell

Prof Ankhi Sen Sanyal, Convener of Career Counseling & Placement Cell informed about the programmes which were successfully conducted for students.

1. A programme was organised by Jamboree Educational Institute on the prospects of career abroad and the how to prepare for and crack in GRE, GMAT and TOEFEL. The programme was attended by more than 50 students. The program was organized on 14<sup>th</sup> August, 2019 at 1.00pm by Jamboree Educational Institute.

2. A programme was organized by the Employment Exchange Office, South Kolkata and Salt Lake on how to get names registered and how to access the services provided by them for career aspiring candidates. The programme was arranged by the Career Counselling and Placement Cell for the 3<sup>rd</sup> year students on 16<sup>th</sup> of August, 2019. The program was attended by 110 students.

Prof Ankhi Sen Sanyal also mentioned that our students participated in Youth Parliament Competition 2019-20 on 17<sup>th</sup> Sept, 2019 organized by St. Xavier's College, Kolkata

### Agenda-3- Seminar/Workshop/ Extempore Speech Competition

The Coordinator, IQAC reported about the Seminars / Workshop organized by various departments of the College in collaboration with the IQAC.

1. A Workshop on "Open Learning (MOOC) was organized by the Deptt of Education in collaboration with IQAC on 28<sup>th</sup> Aug, 2019 at 12 noon in the College Auditorium.. The Resource person was Dr. Madhura Datta, Assistant Professor, UGC-HRDC, University of Calcutta. 125 students participated.

2. A Seminar on ANCIENT INDIAN POLITY: TEXTS AND CONTEXTS organized by the deptt of Sanskrit in collaboration with the IQAC on 9<sup>th</sup> Sept, 2019 at 11,30 am in the College Auditorium. In Session-I Speaker: Dr. Supratim Das Vice Principal & Associate Professor Department of History Scottish Church College. In Session-II Speaker: Prof. Mau Dasgupta Professor Department of Sanskrit University of Calcutta. Total participation 100.

Aditi Sarkar further mention that the Deptt. of English will organize an Annual Special Lecture, 2019 on 29<sup>th</sup> of Nov, 2019. Topic: Victorian Literature.

The coordinator announce that on 11<sup>th</sup> Nov, 2019 Balmar Lawrie will conduct an Extempore Speech Competition in our college for students to celebrate Vigilance week.



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## Agenda-4-Internal Academic & Administrative Audit 2018-2019

The Coordinator informed that all HODs are requested to fill up the AAA format and submit by 25<sup>th</sup> Sept, 2019 to IQAC.

## Agenda-5- Miscellaneous

The Coordinator mentioned that the students are enjoying the three months Certificate course on Art & Craft by Fevicryl which was introduced on 10<sup>th</sup> Apri;2019. The students learnt to make jewellery from clay & Newspapers & they all painted beautifully on their Umbrella.

All the members appreciated the effort of the institution and the meeting ended with a vote of thanks to the Chair.

Dr.Aditi Sarkar

Coordinator , IQAC

Dr.Indrila Guha

Principal & Chairperson IQAC