



YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	BASANTIDEVICOLLEGE
♦ Name of the Head of the institution	DR . INDRILAGUHA
♦ Designation	PRINCIPAL
♦ Doestheinstitutionfunctionfromitsown campus?	Yes
♦ Phone no./Alternate phone no.	03340643558
♦ Mobile no	9331022214
♦ Registered e-mail	principal@basantidevicollege.edu.in
♦ Alternate e-mail	info@basantidevicollege.edu.in
♦ Address	147BRashbehariAvenue
♦ City/Town	kolkata
♦ State/UT	westbengal
♦ Pin Code	700029
2.Institutional status	
♦ Affiliated /Constituent	Afiliated
♦ Type of Institution	Women
♦ Location	Urban

◆ Financial Status	UGC2fand12 (B)				
◆ Name of the Affiliating University	UniversityofCalcutta				
◆ Name of the IQAC Coordinator	Dr .AditiSarkar				
◆ Phone No.	9830475165				
◆ Alternate phone No.	7605897135				
◆ Mobile	9830475165				
◆ IQAC e-mail address	iqac@basantidevicollege.edu.in				
◆ Alternate Email address	aditi.sarkar1963@gmail.com				
3.Websiteaddress(Web linkoftheAQAR (Previous Academic Year)	http://www.basantidevicollege.edu.in/IQAC/AQAR/AQAR%202020-2021.pdf				
4.WhetherAcademicCalendarprepared during the year?	Yes				
◆ ifyes,whetheritisuploadedinthe Institutional website Web link:	http://www.basantidevicollege.edu.in/IQAC/Academic Calendar/ACADEMIC CALENDAR 2020-2021.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle1	B++	80.25	2004	04/05/2004	03/03/2009
Cycle2	B	2.71	2012	11/03/2012	10/03/2017
Cycle3	B+	2.51	2018	17/08/2018	15/08/2023
6.Date of Establishment of IQAC			15/09/2004		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
PROF (Dr) . INDRILA GUHA, Principal (PI) & Dr. Aditi Sarkar Asso. Prof., Deptt. of Education (Co-PI)	MINOR PROJECT	West Bengal Pollution Control Board (WBPCB)	2020 FOR 16 MONTHS (completed)	100000
8. Whether composition of IQAC as per latest NAAC guidelines			Yes	
♦ Upload latest notification of formation of IQAC			View File	
9. No. of IQAC meetings held during the year			4	
♦ Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?			Yes	
♦ If No, please upload the minutes of the meeting(s) and Action Taken Report			No File Uploaded	
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?			No	
♦ If yes, mention the amount				
11. Significant contributions made by IQAC during the current year (maximum five bullets)				
Timely submission of AQAR 2020-2021 on 8th November 2021				
Online Orientation Program organized for BA/B.Sc 1st Semester Students (Honours, Major & General) from 10.12.2021 - 14.12.2021.				
Six month Certificate Course (30 hours) on Spoken English & Communicative German introduced for students in collaboration with				

The School of Languages, Ramkrishna Mission Institute of Culture, Golpark, Kolkata.

Various Enrichment Programmes organized for students, Teachers & Non-Teaching Staff in collaboration with the IQAC

Review meeting on Teaching- Learning & Evaluation Process with B.A/B.Sc.Honours/General/Major Students (Semester6) & HODs and Internal Academic & Administrative Audit.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Annual Quality Assurance Report of BASANTI DEVI COLLEGE

Plan of Action	Achievements/Outcomes
Academic Calendar	Academic Calendar(2021-2022) prepared & available in the college website
Internal Academic & Administrative Audit	Internal Academic & Administrative Audit (2021-2022) conducted & completed by the IQAC.
Timely Submission of AQAR 2020-2021	AQAR 2020-2021 Submitted on 8th Nov,2021 after the approval of the College Governing Body (Date of the Meeting:31.07.21)
Enrichment Programmes	Various Enrichment Programmes organized for students, Teachers & Non-Teaching Staff in collaboration with the IQAC (July, 2021 to June, 2022). Seminars/ Workshops organized on Research Methodology, Entrepreneurship & I.P.R for students.
30 hours Certificate course on Spoken English & Communicative German & Add on Course	Six month Certificate Course (30 hours) on Spoken English & Communicative German introduced for students in collaboration with The School of Languages, Ramkrishna Mission Institute of Culture, Golpark. Classes started from 07.05.2022. Add on Course offered by different departments for students.
Review meeting on Teaching- Learning & Evaluation Process	Review meetings on Teaching- Learning & Evaluation Process with B.A/B.Sc. Honours/ General/ Major Students (Sem-6) & HODs held in the month of December,2021
Performance Appraisal System for Teaching & Non-Teaching Staff	Teachers' Performance had been evaluated annually through Self-appraisal, students' online feedback, Senior & Junior Teacher's assessment & principal's appraisal. Non-Teaching staff member's performance had been evaluated through self-appraisal & Principal's appraisal.
The innovative research project on "Creating Environmental Awareness among college students using Paper Recycling Technology	Successfully Completed (2022) & Final report submitted to the West Bengal Pollution Control Board(Funding Agency), Kolkata.
Implementation of College Management System (ERP)	College Management System implemented

13. Whether the AQAR was placed before statutory body?

Yes

- ♦ Name of the statutory body

Name	Date of meeting(s)
GOVERNINGBODY	31/08/2021

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2020-2021	21/02/2022

15. Multidisciplinary / interdisciplinary

- ♦ Basanti Devi College is affiliated to University of Calcutta, Kolkata, and it follows the University prescribed curriculum.
- ♦ The Vision of Basanti Devi College is Women Empowerment through Higher Education.
- ♦ The choice based credit system (CBCS) for all UG & PG Programs was introduced by the University of Calcutta from 2018- 19 academic session & the college follows the same.
- ♦ Our college is a Multidisciplinary College with Arts and Science streams.
- ♦ All the Departments of our college (Bengali, English, Sanskrit, History, Education, Philosophy, Political Science, Sociology, Psychology , Women Studies, Human Rights, Environmental Science, Economics, Mathematics, Physics, Chemistry, Statistics& Computer Science) are actively involved in strengthening the education system in accordance with the NEP,2020.
- ♦ Apart from this, the certificate and skill development courses run by our college are interdisciplinary.
- ♦ Students are provided with high-quality teaching, research, and community engagement through online (During Corona Pandemic Disaster) and direct communication.
- ♦ One of our Mission is to develop a sensitive & responsible youth force who have social commitments towards the larger section of the society.
- ♦ Students are informed about the multidisciplinary courses offered through online MOOC Prog like rams SWAYAM, NPTEL etc.
- ♦ Open Elective Courses (OEC), Skill Enhanced Courses (SEC), Discipline Specific Courses (DSC) listed by the affiliating university are informed to the students during their 1st Semester admission to different programs.

- ♦ Three tier strategy of teaching i.e. Inter-institutional, inter-college and inter-departmental faculty exchange programmes are inculcated in our college.
- ♦ Various Enrichment Programs & Activities beyond classroom are organized regularly for students by various departments which includes seminars, workshops, special lectures, awareness programs, group discussions on important issues, Community Survey, Departmental Quiz, paper presentation by the students, Film/documentary show, Extempore Speech, Essay competition on relevant issues, various Cultural Competition, Annual Sports, Annual Social etc.
- ♦ Knowledge sharing by experts in various academic & non-academic fields is streamlined in order to provide a holistic approach for the learners.
- ♦ Experiential learning model is undertaken extensively by the college through various methods like Field Works, Extension Works, and Projects.

16.Academic bank of credits (ABC):

Academic bank of Credit (ABC) is the part of New Education policy 2020. It is suitable to students to choose the program on the basis of their interest and earn credit for that.

Our College is affiliated to University of Calcutta, Kolkata, we will adopt the ABC Policy as & when our Mother University will implement the Policy.

17.Skill development:

The college has introduced several Certificate/ diploma Courses for skill-enhancement of the students. The College offers i)Two years Diploma Course in Computer Application conducted by WEBEL Informatics LTD, Govt. of West Bengal ii)Six months Spoken English & Communicative German Courses in collaboration with the School of Languages, Ramakrishna Mission Institute of Culture, Golpark, Kolkata iii)Six months Certificate Course(Basic & Advanced) in Psychological Counseling in collaboration with Jadavpur University iv) Three months Self Defense Training Course under Kolkata Police Sukanya Project.

Apart from the above courses, the college has NSS, NCC, Rotaract Club , Indoor/Outdoor sports and games.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The institution offers programmes on Sanskrit, one of the ancient languages in the world—a language that showcases rich literary and cultural heritage of India. The Undergraduate CBCS syllabus incorporates papers on Ancient and Modern Indian History, Political Thought, Education System, Classical Literature and Modern Indian Literature, Indian Philosophy etc to instill a sense of rootedness and pride among the students regarding rich traditions of Indian knowledge system. The use of Bengali language as a major mode of communication in the classroom enables the learners to understand the topics clearly. Our Students write their University Examination papers in Bengali/ English.

To imbibe Indian art and Culture, College organizes various cultural activities, Annual Cultural Competition, Annual Social for students where preference is given to Indian Culture and Traditions.

Our College always motivates the student and teachers to visit the online MOOC Programs like SWAYAM, NPTEL etc.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

College has always strive for quality education by providing well-structured Academic Calendar, Class Timetable, University Exam Schedules, Students related Notices on the college website. The course outcomes, program specific outcomes and Program outcomes for all courses have been framed and displayed on the college website. Students of each Semester are made aware of the course outcomes, program specific outcomes and Program outcomes by the faculty members.

Attainment of Programme outcomes and course outcomes are evaluated by the institution through students' performance in Internal Examinations, Tutorials, University final Semester -end Examinations, Students Feedback & Student satisfaction Survey.

20.Distance education/online education:

The college has Study centre of Netaji Subhas Open University (NSOU) which offers undergraduate & postgraduate courses through Distance mode.

During New Normal, all Faculty members had taken online classes according to the Time-Table & provided necessary study materials to the students.

Extended Profile

1. Programme	
1.1	21 Programs (452 courses)
1.2	
Number of courses offered by the institution across all programs during the year	
File Description	Documents
Data Template	View File
2. Student	
2.1	1507
Number of students during the year	
File Description	Documents
Institutional Data in Prescribed Format	View File
2.2	379
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	View File
2.3	473
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3. Academic	
3.1	72
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	41

Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	28
4.2 Total expenditure excluding salary during the year (INR in lakhs)	10.4
4.3 Total number of computers on campus for academic purposes	75
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<p>Basanti Devi College is affiliated to the University of Calcutta, and it follows University prescribed curriculum. Different steps, that are followed by the college to ensures effective curriculum delivery, are: - 1) The Annual Academic Calendar is prepared according to the University Calendar prior to the commencement of the academic year, specifying available dates for significant activities to ensure proper teaching -learning process and continuous evaluation process and it is displayed in the Students & Professors Notice Board & College Website. 2) Meeting is held in each department at the end of each Semester to discuss about the performance of the students, mentoring process, remedial classes, enrichment programs & syllabus distributed among the favculty for the next semester. 3) During New Normal, all Faculty members are taking online classes according to the Time-Table & providing necessary study materials. 4) Students of each Semester are made aware of the course outcomes, program specific outcomes and Program outcomes by the faculty members. 5) The College Central Library has provided teachers & students (UG & PG) unique user ID and password for easy access to N-LIST site. The overall performance of our students' show that the Institution has the mechanism for well</p>	

planned curriculum delivery and documentation. There are 36 University Rank holders in last six years & Pass % in Honours is almost 100% in last six years.

File Description	Documents
Uploadrelevantsupporting document	ViewFile
Link for Additional information	http://www.basantidevicollege.edu.in/Notice/Students/2022/20220921 UG 1st semester routine 2022 TFS.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Online Annual Academic Calendar is prepared according to the University Academic Calendar prior to the commencement of new academic session. The calendar (2021-2022) is prepared by IQAC, specifying available dates for significant online activities to ensure proper teaching -learning and continuous online evaluation process. The academic calendar is displayed in the Students & Professors Notice Board, posted in Students & Professors Whatsapp groups, published in College online Prospectus & also uploaded in College Website. The tentative dates of the Internal, tutorial, Theory & Practical Examinations of the University are specified in the Academic Calendar and the final dates of University online Exams are immediately uploaded in the college website & posted in Students & teachers Whatsapp groups after receipt of University notification by the Principal. The tentative dates of other online activities of NSS, NCC, Career Counseling and Placement Cell are also given in the academic calendar. Important Days which are celebrated / observed by the college are also included in the Calendar Academic Calendar for the Session: 2021-2022 is given in the college website

File Description	Documents
Uploadrelevantsupporting document	ViewFile
Link for Additional information	http://www.basantidevicollege.edu.in/IQAC/Academic Calendar/ACADEMIC CALENDAR 2021-2022.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum

A. Alloftheabove

development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	ViewFile
Any additional information	ViewFile

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

21

File Description	Documents
Any additional information	ViewFile
Minutes of relevant Academic Council/ BOS meetings	ViewFile
Institutional data in prescribed format (Data Template)	ViewFile

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

07

File Description	Documents
Any additional information	ViewFile
Brochureoranyotherdocument relating to Add on /Certificate programs	ViewFile
List of Add on /Certificate programs (Data Template)	ViewFile

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

188

File Description	Documents
Any additional information	No File Uploaded
Detailsofthestudentsenrolledin Subjects related to certificate/Add-on programs	ViewFile

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Professional Ethics, Gender, Human Values and Environment and Sustainability are highly valued by the college since they are closely linked to its vision, mission and core values. The College offers two B.A. General & one Compulsory BA/B.SC Undergraduate Programs which addresses Gender, Environment and Sustainability, Human Values & Professional Ethics. Women's Studies - It is an Undergraduate BA General Subject which is offered with History & Sociology Honours. It consists of four Core Courses, namely, Women & Society(CC-1/GE-1-Sem-1), Feminist Theory & Movements(CC-2/GE-2-Sem-2), Gender Issues in India(CC-3/GE-3-Sem-3) & Women's Rights & Politics(CC-4/GE-4-Sem-4). Human Values & Professional Ethics- It is an Undergraduate BA General Subject which is offered with Political Science Honours. The subject consists of four Core Courses, namely--Introduction to Human Rights(CC-1/GE-1-Sem-1), Promotion of Human Rights & Humanitarian Law(CC-2/GE-2-Sem-2), Law & Specially Disadvantaged Section of Society in India(CC-3/GE-3-Sem-3), Emerging Dimensions of Human Rights & Evolution of the Concept of Human Rights & Duties in India(CC-4/GE-4-Sem-4). The students are exposed to different extension activities and team works where they learn the core of a Highly ethical professional life. Environmental Studies-it is

Compulsory for BA/B.SC Undergraduate Course of Semester -2 (Ability Enhancement Compulsory Course , AECC-2) comprises of Eight Units.
Unit-1-The Multidisciplinary Nature of Environmental Studies,
Unit-2-Renewable & non-renewable resources

File Description	Documents
Any additional information	ViewFile
Uploadthelistanddescriptionof courses which address the Professional Ethics, Gender, HumanValues,Environmentand Sustainability into the Curriculum.	ViewFile

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

08

File Description	Documents
Any additional information	ViewFile
Programme/Curriculum/ Syllabus of the courses	ViewFile
MinutesoftheBoardsofStudies/ AcademicCouncilmeetingswith approvals for these courses	NoFileUploaded
MoU's with relevant organizationsforthesecourses,if any	NoFileUploaded
InstitutionalDatainPrescribed Format	ViewFile

1.3.3 - Number of students undertaking project work/field work/ internships

654

File Description	Documents
Any additional information	ViewFile
Listofprogrammesandnumber of students undertaking project work/field work/ /internships (Data Template)	ViewFile

1.4 - Feedback System	
1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A.All of the above
File Description	Documents
URLforstakeholderfeedback report	http://www.basantidevicollege.edu.in/Feedback/curriculum.shtml#curriculum
Action taken report of the Institutiononfeedbackreportas stated in the minutes of the Governing Council, Syndicate, Board of Management	ViewFile
Any additional information	ViewFile
1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
File Description	Documents
Uploadanyadditional information	ViewFile
URL for feedback report	http://www.basantidevicollege.edu.in/Feedback/curriculum.shtml#curriculum
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of students admitted during the year	
516	
File Description	Documents
Any additional information	ViewFile
Institutionaldatainprescribed format	ViewFile

2.1.2 - Number of seats filled against seats reserved for various categories (SC,ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year(exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

133

File Description	Documents
Any additional information	ViewFile
Number of seats filled against seats reserved (Data Template)	ViewFile

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college carries out separate assessment process to identify the learning levels of the students which are as follows:-

- All departments conducts class test (20 marks) on basic concepts of the respective discipline for Semester-1 students within one month from the commencement of the classes.
- On the basis of the class test scores, the students are identified as advanced, average and slow learners. Criteria (based on percentage scores) in the test(Honours);- 0-39 - Slow learners 40-59 - Average 60-69 - Above average (Very good) 70 and Above - Excellent Advanced- Top 5% among the excellent Criteria (based on percentage scores) in the test(General);- 0-29 - Slow learners 30-49 - Average 50-59- Above average (Very good) 60 and Above - ExcellentAdvanced- Top 5% among the Excellent Slow Learners:
 - Remedial classes to the Honours students who scored below 40% and General Students who scored below 30% in their class tests.
 - Self-learning materials provided
 - Home assignments & group assignments.
 - Encourage and motivate to take active part in different academic & co-curricular activities.
 - AdvancedLearners1.Digitalallibraryfacilityforindependentstudy.
 - Encouraged to present papers in seminars and actively participate in various Competitions, Debate etc.

File Description	Documents
Pastelinkforadditional information	http://www.basantidevicollege.edu.in/IQAC/policy.shtml#iqac_policy
Uploadanyadditional information	ViewFile

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1507	72

File Description	Documents
Any additional information	ViewFile

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Students centric methods which are used by the faculty members in addition to the conventional classroom instruction are given below-

- Experiential Learning- In-House Student projects (e.g. by students of History, Bengali, Education)
- Off-Campus projects/field work related to real world problems (e.g. by students of Economics, Sociology, Human Rights, Women's Studies, Statistics, communicative English)
- Demonstration of experiments & Fieldwork Visit to industrial plants (e.g. by students of Chemistry & Physics)
- Hands on training given to students on various aspects of Project report preparation, Plan of work & Paper -recycling technology etc.
- Group discussions, Debate, Essay & Quiz session under the supervision of faculty members.
- Annual Publication of Students online & wall magazines
- Paper presentation by students.
- Internship Program for the students of Communicative English
- Participative learning
- Seminars, Webinars, Workshops & Special Lectures organized by the departments for Students & Teachers.
- Film/documentary shows (especially for the students of English, Bengali and History Departments)
- Active participation of students in various activities beyond the classroom.
- Students are motivated to participate in various learning platforms offered by the college.

Problem solving- Students are given assignments based on problem solving. In each semester, the students have to submit one assignment for each course & are given 15% weight age in the continuous internal assessment mark.

- The college promotes learning by

inculcatingcreativeskillsamongthestudents.

File Description	Documents
Uploadanyadditional information	NoFileUploaded
Link for additional information	http://www.basantidevicollege.edu.in/IQAC/Documents/Educational Tour/20221221 History Educational Tour Murshidabad Report 2022.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

To enhance the quality of teaching-learning process, the college makes use of ICT. The college faculty uses laptops, LCD projectors, Wi-Fi and smart boards in the classrooms to make learning more interesting for the students. Since the college has internet connections, You- tube assisted learning is being practiced and thus help a student to understands a subject matter from different perspectives in a convenient and easy manner. Teachers of Communicative English Department make use of the language lab to enhance language learning through specific software for improving Listening, Speaking, Reading, and Writing (LSRW) skills of the students. Teachers & Students use NPTEL platform for accessing online content in their respective fields & update their knowledge. Due to COVID-19 Pandemic all the teachers are taking online classes through Google meet & the continuous internal evaluation & University examinations are conducted online.

File Description	Documents
Uploadanyadditional information	ViewFile
Provide link for webpage describingtheICTenabledtools for effective teaching-learning process	ViewFile

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

72 (21:1)

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	ViewFile
Circulars pertaining to assigning mentors to mentees	ViewFile
Mentor/mentee ratio	ViewFile

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

40

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	ViewFile
Any additional information	NoFileUploaded
List of the faculty members authenticated by the Head of HEI	ViewFile

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.C Superspeciality / D.Sc. / D.Litt. during the year

1

File Description	Documents
Any additional information	ViewFile
List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Super specialty / D.Sc./D.Litt. and number of full time teachers for year (Data Template)	ViewFile

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

790

File Description	Documents
Any additional information	ViewFile
List of Teachers including their PAN, designation, dept. and experience details (Data Template)	ViewFile

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The Semester -wise choice based credit system (CBCS) for UG & PG Program was introduced by the University of Calcutta from 2018-19 academic sessions. The college is affiliated to University of Calcutta and it follows the same. In each semester students have to appear in the internal assessments conducted by the respective Departments of the college itself. No student is allowed to appear in the final examinations without appearing in the internal examinations. The Internal assessment comprises of 20% of the full marks of each course. In case of a 100 marks full paper in any subject/course, the Internal Assessment is based on class attendance of 10 marks and Internal Examination of 10 marks. The mode of Internal Examinations are MCQ/Objective type Question or as per recommendations of the respective BOS. Every month students are informed about their percentage of class attendance in each paper/course & they are allowed to see their internal examination answer sheet after evaluation. Examiners are encouraged to show part-marking & write comments where necessary in the answer sheet so that students can understand the rationale behind the marks given by the examiner. In addition to internal assessment every courses have a Practical/ Tutorial component of 15 marks. Tutorial consists of Project, Assignment, Paper Presentation with PPT, Viva etc.

File Description	Documents
Any additional information	ViewFile
Link for additional information	http://www.basantidevicollege.edu.in/Examination/2022/20221213 POLSC IA Sem 3 5.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The Internal assessment comprises of 20% of the full marks of each course. In case of a 100 marks full paper in any subject/course, the

Internal Assessment is based on class attendance of 10 marks and Internal Examination of 10 marks. Every month students are informed about their percentage of class attendance in each paper/course & they are also allowed to see their internal examination answer sheet after evaluation. Examiners are encouraged to show part-marking & write comments where necessary in the answer sheet so that students can understand the rationale behind the marks given by the examiner. If any student have any grievances regarding internal examination question paper or marks she immediately informs (verbally or written) the HOD of that particular subject for clarification or re-view of the answer sheet. The HOD immediately verify internal examination question paper(if any error occurs) & tries to provide error-free question papers and also verify /scrutinize each marks before uploading the marks in the University Portal within the stipulated schedule of the University. The hard copy of the same duly signed by respective examiners, HODs & Principal is submitted to the University Result (Major) & Computer Cell-1 section. All documents related to Internal assessment are preserved by the college.

File Description	Documents
Any additional information	ViewFile
Link for additional information	http://www.basantidevicollege.edu.in/Examination/2022/20221207 Notice for IA & T Womens Studies.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Program and Course Outcomes (COs) for all Programmes are stated and displayed on college website and are communicated to teachers & students. Gist of Course outcomes for different Programs are given below:-
 Program Outcomes: B.A. Honours & Major 1. 1) Students are expected to develop an analytical skill which will help them to solve the problem related to issues that she faces in next higher level of studies. 2. . 3. 2) Students will be able to relate the social and national issues to what they have learnt from their study materials, class room interaction & from various Seminars, Workshops organized by the departments & the college.
 Program Outcomes: B.Sc. Honours 1. 1) Students will be conversant with different recent trends of scientific works happening in and around.. 2. . 3. 2) An aptitude for research will develop among the students which prompt

them to take up some projects in good laboratories of the country after completing their Masters. Program Outcomes: M.A. Programme 1.

1) This program further motivates the students to search literature & explore the area which are unexplored. 1. 2) Interactive aptitude is boosted up as an outcome of this Program and a student becomes competent enough to present his own views independently.

File Description	Documents
Upload any additional information	ViewFile
Paste link for Additional information	http://www.basantidevicollege.edu.in/ProgramSpecificOutcomes.shtml#ProgramSpecificOutcomes
Upload COs for all Programmes (exemplars from Glossary)	ViewFile

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Attainment of Programme outcomes and course outcomes are evaluated by the institution directly & indirectly through students' performance in University final Semester -end Examinations (Internal assessment, Tutorial, Theory & Practical Marks) & Exit feedback of students. Marks distribution of University Examinations for Lab-based and Non-Lab based Courses are 1. For Lab-based Program (F.M.-100 per Paper/Course) - i) 50 marks - Theoretical Course + 30 marks Practical Course + 20 marks Internal Assessment (Internal Examinations - 10 marks + Class Attendance - 10 marks). 2) For Non-Lab based Program (F.M.-100 per Paper/Course) - i) 65 marks Theoretical Course + 15 marks Tutorial Course + 20 marks Internal Assessment (Internal Examinations - 10 marks + Class Attendance - 10 marks). ii) 80 marks Theoretical Course + 20 marks Internal Assessment (Internal Examinations - 10 marks + Class Attendance - 10 marks). The marks for attendance of a student in each Course are - % of attendance Marks to be awarded Less than 60% 0 60% to less than 75% 6 75% to less than 90% 8 90% and above 10 Attainment levels: For University Exams

CGPA* Letter Grade Remarks 9.000--10.000 A++ Outstanding (O)
8.000--8.999 A+ Excellent (E) 7.000--7.999 A Very Good (VG)
6.000--6.999 B+ Good (G) 5.000--5.999 B Average (A) 4.000--4.999 C+ Fair (Fa) 3.000--3.999 C, Satisfactory (S) 0.000--2.000 F Fail (F)
*Cumulative Grade Point Average

File Description	Documents
Uploadanyadditional information	ViewFile
PastelinkforAdditional information	http://www.basantidevicollege.edu.in/CU_Rank_Holders.shtml#CURankHolders

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

310

File Description	Documents
UploadlistofProgrammesand number of students passed and appeared in the final year examination (Data Template)	ViewFile
Uploadanyadditional information	ViewFile
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://www.basantidevicollege.edu.in/Feedback/student_satisfaction_surveys/20221208_Students_Satisfaction_Survey_Report_2021-22.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

1

File Description	Documents
Any additional information	ViewFile
e-copies of the grant award letters for sponsored research projects /endowments	ViewFile
List of endowments/projects with details of grants(Data Template)	ViewFile

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

1

File Description	Documents
Any additional information	ViewFile
Institutional data in prescribed format	ViewFile

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

2

File Description	Documents
List of research projects and funding details(Data Template)	ViewFile
Any additional information	ViewFile
Supporting document from Funding Agency	ViewFile
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college plays an encouraging role in promoting an ecosystem for innovation. This spirit of innovation encompasses various outreach

programsforcreationandtransferofknowledgelike

1. The College is recognized as the first Girls College in West Bengal to start Paper Recycling Project in the campus. The Project was funded by West Bengal Pollution Control Board, Kolkata and the Principal Investigator of this Project is PROF(Dr). Indrila Guha, Principal & Professor, Deptt of Economics & Co-Investigator is Dr. Aditi Sarkar, Associate Prof., Deptt. of Education & Coordinator , IQAC. The main objectives of this project was (i) to make the students & teachers aware of the concept of 3R's , (ii) to provide hands on training on Paper recycling & use the end product for various events & (iii) to make the college campus sustainable, eco-friendly & zero-waste zone.

2. E-Short Term Course on Earth was conducted by the Department of Chemistry to aware Students, Teachers & General public. Students of the Department of Chemistry & Physics presented Science Projects in other colleges.

3. Almost all departments have incorporated in its curriculum 'project' for students to encourage them for innovation. Every year Students (Sem-2) of the Department of Environmental Studies conduct survey on different social issues like Conservation of Wetlands in Kolkata, Lung Cancer, Green Campus Management, Local Warming, Causes of Vulnerability of Water Resources & prepares project report.

File Description	Documents
Uploadanyadditional information	ViewFile
Pastelinkforadditional information	http://www.basantidevicollege.edu.in/IQAC/Documents/Projects/20210925_ENVS_Project.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

4

File Description	Documents
Report of the event	ViewFile
Any additional information	ViewFile
Listofworkshops/seminars during last 5 years (Data Template)	ViewFile

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

1

File Description	Documents
URLtotheresearchpageonHEI website	Nil
List of PhD scholars and their details like name of the guide , titleofthesis,yearofawardetc (Data Template)	ViewFile
Any additional information	ViewFile

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

15

File Description	Documents
Any additional information	ViewFile
Listofresearchpapersbytitle, author, department, name and year of publication (Data Template)	ViewFile

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

9

File Description	Documents
Any additional information	ViewFile
List books and chapters edited volumes/books published (Data Template)	ViewFile

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Basanti Devi College ever since its inception has relentlessly strived towards its mission statement of transforming students into a sensitive and responsible youth force who have social commitments towards the larger section of the society. Some of the approaches followed by the institution to sensitize students to social issues for their holistic development are

1. Several awareness programs, webinars & online workshops were organized on COVID-19 Pandemic, Well being & Vaccination by the different departments, Psychological Counseling Cell, NSS, NCC & Sports Unit of the College.
2. Department of Sanskrit organized 10-day workshop (15.7.2021 to 24.07.2021) on Communicative Sanskrit for students & Teachers.
3. As a part of the welfare measure, the Governing Body of the College with the help of M.L.A Sri Debasis Kumar started a free COVID vaccination drive in our college for Students, Staff & others
4. National Service Scheme (NSS) Special Camp. Was organized for seven days (25.03.2022 to 30 03.2022). NSS Volunteers actively participated in different activities related to social work & their holistic development.
5. Both NSS Volunteers & NCC Cadets participated in Campus cleaning & observed Swachh Bharat Diwas.
6. Our college observed Students Week from 01.01.2022 to 07.01.2022

File Description	Documents
Pastelinkforadditional information	http://www.basantidevicollege.edu.in/NSS/NSS.shtml#NSS
Uploadanyadditional information	ViewFile

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

6

File Description	Documents
Any additional information	ViewFile
Numberofawardsforextension activities in last 5 year (Data Template)	ViewFile
e-copy of the award letters	NoFileUploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

17

File Description	Documents
Reports of the event organized	ViewFile
Any additional information	ViewFile
Number of extension and outreachProgrammesconducted withindustry,communityetcfor the during the year (Data Template)	ViewFile

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

5

File Description	Documents
Report of the event	NoFileUploaded
Any additional information	ViewFile
Numberofstudentsparticipating inextensionactivitieswithGovt. or NGO etc (Data Template)	ViewFile

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

22

File Description	Documents
e-copies of related Document	ViewFile
Any additional information	ViewFile
DetailsofCollaborativeactivities with institutions/industries for research, Faculty	ViewFile

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

4

File Description	Documents
e-Copies of the MoUs with institution./industry/corporate houses	ViewFile
Any additional information	NoFileUploaded
DetailsoffunctionalMoUswith institutions of national, international importance, other universities etc during the year	ViewFile

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Ever since its establishment, Basanti Devi College has augmented its infrastructure continuously over the years in accordance with its academic growth. The College ensures that the teaching-learning process is maintained at an optimal level by providing adequate infrastructural arrangements. . Some of the facilities provided by the college for teaching-learning are as follows:- The college has 28 spacious and well ventilated classrooms with adequate infrastructure befitting smooth teaching - learning process. All five laboratories of the College (Physics, Chemistry, Numerical, Psychology & Phonetics) have advanced tools, instruments and equipments with the latest software. Each floor of the college is installed with adequate fire safety devices, especially in the Laboratories which are high risk area. All the Departments are provided with computer and internet facilities. The campus is also Wi-Fi enabled for everyone. The College has provided LCD projectors, digital interactive boards, printers with scanning and Xerox facilities. The library is partially automated through integrated library management system software KOHA, Version 18.05.11.000, having 30,480 reference books & text books. The college has subscribed 4000+ e-journals and 100000+ e-books through N-List Connectivity.

File Description	Documents
Uploadanyadditional information	ViewFile
Pastelinkforadditional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Basanti Devi College provides adequate facilities for holistic development of students in the field of academic, cultural, yoga and sports activities. For the year-round conduct of various sporting events there is a Sports Committee (with representation from the teachers, students & non-teaching members) who meets at regular intervals and plans various activities for well being of Students. Some of the activities related to sports, games & Yoga are- inter college sports activities, annual college sports, Rock climbing Camp, Yoga Training Program, Self Defense Training under the Sukanya Project of Kolkata Police & observation of International Yoga Day. Students participate in inter college sports activities through-out the year under the supervision of Physical Instructor. There is a positive environment for Cultural activities in the college. The cultural Committee members (with representation from the teachers, students, alumni & non-teaching members) conducts various cultural events throughout the year. Some of the cultural activities which are organized every year are- College Social, Cultural competition (music, dance, recitation, painting, essay competitions, extempore, debates, dumb charades, antakshari, one -act plays), Celebration College Foundation Day, Rabindra Jayanti, International Women's Day, International Mother Language Day etc. Prizes of Annual College Competitions are given to the students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.youtube.com/watch?v=TIxm7Upl-cU

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

8

File Description	Documents
Uploadanyadditional information	ViewFile
Pastelinkforadditional information	Nil
UploadNumberofclassrooms and seminar halls with ICT enabled facilities (Data Template)	ViewFile

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

7

File Description	Documents
Uploadanyadditional information	ViewFile
Uploadauditedutilization statements	NoFileUploaded
Upload Details of budget allocation, excluding salary duringtheyear(DataTemplate)	ViewFile

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is partially automated through integrated library management system software KOHA, Version 18.05.11.000, having 30,480 reference books & text books. The college has subscribed 4000+ e-journals and 100000+ e-books through NList Connectivity. Every Department of the college has dedicated departmental libraries for use by their students and teachers. Name of ILMS software KOHA .

Nature of automation (fully or partially) Partially .

Version 21.05.13.000

YearofAutomation2017

File Description	Documents
Uploadanyadditional information	ViewFile
PastelinkforAdditional Information	https://bdcl-opac.l2c2.co.in/cgi-bin/koha/opac-main.pl

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

C.Any2oftheabove

File Description	Documents
Uploadanyadditional information	ViewFile
Detailsofsubscriptionslikee-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	ViewFile

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.89

File Description	Documents
Any additional information	ViewFile
Audited statements of accounts	NoFileUploaded
Detailsofannualexpenditurefor purchase of books/e-books and journals/e- journals during the year (Data Template)	ViewFile

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

37

File Description	Documents
Any additional information	NoFileUploaded
Detailsoflibraryusageby teachers and students	ViewFile

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Basanti Devi College has updated its IT infrastructure facilities with time and need. From the year 2012 onwards there has been a significant change in this regard. A year wise report(2013-2021) on IT facility up gradation is placed below:

Year : 2017: One separate Broadband Connection provided to the College Library for Automation & remote library database sharing. ISP : Airtel, Speed : 8 Mbps, Data : 20 GB / month in High Speed (Beyond that Unlimited @ 512Kbps). In November 2017, the plan of the Broadband Connection of Library upgraded from 8 Mbps to 24 Mbps. Purchase of Desktops, Purchase of Printers/ scanners/ modems etc.
 Year : 2018: Jio Fi Campus Connectivity introduced, new Smart Classroom introduced, Two ICT enabled classroom introduced
 Year : 2019: New computers purchased for library and academic purposes. AMC for computers done with Supertron Pvt Ltd.
 Year : 2020 : Two new printers purchased
 Year : 2021 : 3 laptops purchased for academic & administrative purposes,
 Year 2022 : 6 new computers procured for Computer Laboratory & Network resource Center.

File Description	Documents
Uploadanyadditional information	ViewFile
Pastelinkforadditional information	Nil

4.3.2 - Number of Computers

88

File Description	Documents
Uploadanyadditional information	ViewFile
List of Computers	NoFileUploaded

4.3.3 - Bandwidth of internet connection in the Institution	C.10-30MBPS
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File Description	Documents
Uploadanyadditional Information	ViewFile
Detailsofavailablebandwidthhof internet connection in the Institution	ViewFile

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

6.5

File Description	Documents
Uploadanyadditional information	ViewFile
Audited statements of accounts	NoFileUploaded
Details about assigned budget and expenditure on physical facilitiesandacademicsupport facilities (Data Templates)	ViewFile

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has an established system for maintenance and utilization of Building, Classrooms, Furniture, Laboratories, Library, Computers, Medical Unit, Sports Unit, Canteen, Safe -drinking Water, College Garden etc. The responsibility of the use of the entire infrastructure of the college campus is invested with the respective staff, students & other stakeholders. The college upgrades & maintain infrastructure in accordance with its academic growth. The college has an active Planning Body which comprises of Building Committee, Planning Board Committee, Purchase Committee, Library Advisory Committee, Academic sub-committee, Admission Committee, Routine Committee, College Prospectus committee, College Magazine Committee, Cultural Committee, Sports Committee, Examination Committee, Canteen Committee, Medical Service Committee

etc constantly monitors and evaluates the status of the college. 1. Maintenance of Physical Facilities Maintenance of the college building and equipments like generator, general lighting, power distribution system, solar panels etc is looked after by the Building committee. All work is done through web tender & E-tender system as per standard norms. 2. Maintenance of Classrooms, Laboratories & ICT facilities The cleaning of the classrooms and the laboratories are done by supporting staff & supervised by the Students & Head of the respective Department. Different laboratory instruments, machines, Smart Class Rooms, Numerical Laboratory, Language Laboratory, UGC Network Resource Center and the related systems are maintained with Annual Maintenance Contracts (AMC).

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

339

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the

institution / non- government agencies during the year

197

File Description	Documents
Uploadanyadditional information	ViewFile
Numberofstudentsbenefitedby scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	ViewFile

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. Alloftheabove

File Description	Documents
Link to Institutional website	https://www.youtube.com/watch?v=r5d81zdPVu4&t=7s
Any additional information	ViewFile
Detailsofcapabilitybuildingand skills enhancement initiatives (Data Template)	ViewFile

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

280

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

280

File Description	Documents
Any additional information	ViewFile
Numberofstudentsbenefitedby guidance for competitive examinations and career counselingduringtheyear(Data Template)	ViewFile

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. Alloftheabove
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File Description	Documents
Minutes of the meetings of student redressal committee, preventionofsexualharassment committee and Anti Ragging committee	NoFileUploaded
Uploadanyadditional information	ViewFile
Details of student grievances includingsexualharassmentand ragging cases	ViewFile

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

6

File Description	Documents
Self-attestedlistofstudents placed	ViewFile
Uploadanyadditional information	ViewFile
Details of student placement duringtheyear(DataTemplate)	ViewFile

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

88

File Description	Documents
Uploadsupportingdatafor student/alumni	ViewFile
Any additional information	ViewFile
Detailsofstudentprogressionto higher education	ViewFile

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

6

File Description	Documents
Uploadsupportingdataforthe same	ViewFile
Any additional information	NoFileUploaded
Numberofstudentsqualifyingin state/national/internationallevel examinations during the year (Data Template)	ViewFile

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one)

during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

8

File Description	Documents
e-copies of award letters and certificates	NoFileUploaded
Any additional information	ViewFile
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	ViewFile

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms) Students' Representative (SR) is an indispensable part of Academic and Administrative bodies/committees of the institution such as the Governing Body, IQAC, and Alumni Association of the college. One representative each is elected as Class Representative (CR) from the B.A./B.Sc undergraduate Honours programmes. The Students' Representative to the Governing Body is selected as per college norms, out of two class representatives, one each from the current batch of B.A. and B.Sc final year Honours students. The students propose the names of the representatives from their respective classes. The students' representative is finally elected by the students in the presence of one Teachers' Representative to the governing body, the IQAC Co-ordinator and the Convenor of the Academic Sub-committee. The SR addresses and represents students' views and grievances, and as a spokesperson, conveys these to the concerned authorities for discussion and amicable resolution. The Students' Representative provides valuable informal feedback regarding curriculum, teaching learning and evaluation process. She oversees the ready availability of teaching aids in class rooms such as chalk, duster, maps, and laser pointers.

File Description	Documents
Pastelinkforadditional information	http://www.basantidevicollege.edu.in/IQAC/composition.shtml#iqac composition
Uploadanyadditional information	ViewFile

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

23

File Description	Documents
Report of the event	NoFileUploaded
Uploadanyadditional information	ViewFile
Numberofsportsandcultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	ViewFile

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

CHIRANTANI (Reg. No: 5/ 2L/63605) is an officially registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services. It is an active body which holds meetings and organizes programs round the year. Chirantani gives award prizes and medals to two students who secure highest marks in Part III University Examination every year (Arts and Science dept.). Members of the Association extend their helping hand to present students .They actively participate in different meetings related to betterment of the college. The members of the alumni association provide regular feedback on University Curriculum & overall performance of the college.

File Description	Documents
Pastelinkforadditional information	https://www.youtube.com/watch?v=Ar5OZ3ejDDQ&t=1s
Uploadanyadditional information	ViewFile

5.4.2 - Alumni contribution during the year (INR in Lakhs)

D.1Lakhs-3Lakhs

File Description	Documents
Uploadanyadditional information	ViewFile

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Our Vision "Women Empowerment through Higher Education" Our Mission
 Ø To provide quality education to girl students irrespective of caste, creed, religion and diverse socioeconomic status. Ø To equip and empower students with relevant knowledge, competence and creativity to face challenges. Ø To develop a sensitive and responsible youth force who have social commitments towards the larger section of the society. Ø To develop a commitment towards the conservation of Environment with a goal towards sustainable development. The confluent approach of the Management, Principal , IQAC andFaculty develops and implements the quality policy and plans in order to uphold the mission and vision of the college. The Governing Body of the college works in close collaboration with the Principal to regulate and maintain an amicable and scholastic environment required for this purpose. The Principal as the Head of the Institution along with the members of Teaching and Non-Teaching staff implement the decisions and policies of the management. The Teachers' Council and Academic Sub-Committee meet regularly to discuss and further implement important decisions regarding academic and co-curricular activities of the college. The institution strictly adheres to the Academic calendar to accomplish its objectives. Moreover, under the guidance and leadership of IQAC, all Faculty members actively participate in designing and implementing the strategic action plans, as well as maintain an eco-friendly green and clean college campus.

File Description	Documents
Pastelinkforadditional information	http://www.basantidevicollege.edu.in/Admission/2022/BDC_FInal_prospectus_2022.pdf
Uploadanyadditional information	ViewFile

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College encourages and follows culture of decentralization and participative management by involving all staff members in a number of administrative roles. · The decision making apex body at the College level is the Governing Body (GB) of the College. The GB has representatives from various stakeholders such as Government, University, society, teaching staff, administrative staff and the students. · The participative management is achieved by decentralization from GB President through Principal, Coordinator IQAC , Heads of the Departments, teaching faculty and administrative staff. · Before the commencement of every academic year various college committees are formed by the Principal as per the recommendations of IQAC. Committees comprise of teachers, nonteaching staff and students. Some committees are statutory and the rest are formed for good governance. IQAC does the planning and evaluation for quality assurance in the College and organizes meetings periodically throughout the year. IQAC plays important role in monitoring the academic and administrative activities. · The regular activities of the college are carried out through various committees like admission, academic, routine, examination, finance, purchase, library, students aid-fund etc. Report of every activity is prepared by each committee and placed before the Principal for suggestion(s) , if any.

File Description	Documents
Pastelinkforadditional information	Nil
Uploadanyadditional information	ViewFile

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

TheCollege prepares its strategic plans through a participative and

effective method. The methodology is being detailed below : Ø During the last phase of an academic year, the Principal along with IQAC members & all HODs discuss about the various activities, achievements & gap areas of the college as found out during the academic year. On the basis of the discussion & students feedback a draft 'Plan of Action' is chalked out for the next academic session. Ø The Internal Quality Assurance Cell (IQAC), then, discusses about the draft 'Plan of Action' and finalizes it for the next academic session. All the departments of the college and supporting services are communicated regarding the 'Plan of Action' to be achieved at the end of the next academic session by the team of IQAC. Ø Mid-year, IQAC frequently sits together to take the stock of the progress of the activities chalked out in the beginning of the year. For example we are furnishing below the strategic plan as chalked out in the beginning of the academic year and its deployment-cum achievement in 2021-2022

File Description	Documents
StrategicPlananddeployment documents on the website	NoFileUploaded
Pastelinkforadditional information	Nil
Uploadanyadditional information	ViewFile

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Governing Body of the college works in close cooperation with the Principal to regulate and maintain a congenial and academic environment required for this purpose. The Principal as the Head of the Institution along with the members of Teaching and Non-Teaching staff implement the decisions and policies of the management. The organogram of the Institution is given in additional information. Governing Body (GB) Principal Departments Teachers' Council IQAC Office Accounts

1 IQAC Cell

2 NAAC Committee

3 Planning Board Sub-Committee

4 Academic Sub-Committee

- 5 Admission Sub-Committee
- 6 Prospectus Sub-Committee
- 7 LibrarySub-Committee
- 8 RoutineSub-Committee
- 9 ExaminationCommittee
- 10 Student' ssupportandProgression
- 11 SC/ST/Minority Committee
- 12 Research Project Expert Committee
- 13 CulturalSub-Committee
- 14 AnnualCulturalCompetitionSub-Committee
- 15 ParentTeacherAssociation
- 16 AlumniAssociation (Chirantani)
- 17 PayFixationSub-Committee
- 18 ServicebookandPensionSub-Committee
- 19 N.S.S
- 20 N.C.C
- 21 SportsSub-Committee
- 22 CareerandPlacementCell
- 23 CanteenSub-Committee
- 24 College Website Sub-Committee
- 25 College MagazineSub-Committee
- 26 WallMagazineSub-Committee
- 27 YouthParliamentSub-Committee

28 Internal Complaint Committee (ICC)

29. Anti- Ragging Committee

30. Grievance Redressal Cell

31 Excursion Sub-Committee

32 Gardening Sub-Committee

File Description	Documents
Paste link for additional information	http://www.basantidevicollege.edu.in/About/Governing Body.shtml
Link to Organogram of the institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

Group Insurance Schemes

Pension benefit on retirement

Gratuity and leave encashment are availed by retiring faculty as per Government norms.

Casual leave, Earned Leave and Medical leave facility

Maternity leave for female teaching and nonteaching Staff

Leave on other duty (OD) for attending Orientation, Refresher, Short term course, Seminars, Conferences and Workshops

Leave on other duty (OD) for delivering invited lectures / examination related work in other colleges & University

Employee Provident Fund for teaching & non-teaching Staff

Bonus to State aided College Teachers by Government & to non-aided staff by Management

Safe drinking water

Uninterrupted power supply & Wi-Fi Facility for all teaching & Non teaching Staff

Xerox facility

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshop set during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

6

File Description	Documents
Reports of the Human Resource DevelopmentCentres(UGCASC or other relevant centres).	NoFileUploaded
ReportsofAcademicStaff College or similar centers	ViewFile
Uploadanyadditional information	ViewFile
Details of professional development / administrative trainingProgrammesorganized by the University for teaching and non teaching staff (Data Template)	ViewFile

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

7

File Description	Documents
IQAC report summary	ViewFile
Reports of the Human Resource DevelopmentCentres(UGCASC or other relevant centers)	ViewFile
Uploadanyadditional information	ViewFile
Detailsofteachersattending professional development programmesduringtheyear (Data Template)	ViewFile

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Appraisal System for teaching Staff The College has an Academic Performance Indicator (API) for the teaching staff following the guidelines of UGC regulation, 2018. Every academic year IQAC collects the API forms from all the faculty members. The faculty performance is assessed through Self-appraisal, students' online feedback, Senior & Junior Teacher's assessment & principal's appraisal.

Non-Teaching staff member's performance is evaluated through self-appraisal & Principal's appraisal. On the basis of API and necessary action is taken for the improvement. The teacher's performance is assessed for: Category I: Teaching, Learning, and Evaluation Related Activities Category: II: Professional Development, Co-curricular and Extension activities Category: III: Research and Academic Contributions. Review meeting is organized for each Semester on Teaching- Learning & Evaluation Process, students' attendance, Library & teacher's performance with Students & Head of the Department & necessary steps are taken for improvement.

Evaluation by students - The College collects online feedback from students on Teaching, Learning, and Evaluation Process at the end of every academic year for further improvement and implementation.

Performance Appraisal System for non-teaching staff: The overall performance of the non-teaching staff within the campus is evaluated by the Heads of the concerned Departments and the confidential report is submitted to the Principal for the final evaluation. Other

File Description	Documents
Pastelinkforadditional information	http://www.basantidevicollege.edu.in/Feedback/student satisfaction surveys/20221208 Students Satisfaction Survey Report 2021-22.pdf
Uploadanyadditional information	ViewFile

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institution has a transparent and well planned financial management system in which State Government and UGC are the main sources of funds. The Management has appointed Mr. Debasis Bandyopadhyay (Chartered Accountant) as the internal auditor. The Internal auditor audits daily petty cash register, daily receipts,

cash vouchers, bank vouchers and journal vouchers. He verifies the Students fee collection register, Bank Reconciliation statements and purchase bills for equipments, chemicals, glassware and printing materials. His periodical visits help the office accountants to maintain the accounts error free. At the end of every financial year the audit report is prepared by the auditor with utilization certificate and submitted to the Government & UGC. External audit is done by auditor appointed by The Director of Public Instruction, Higher Education Department, West Bengal. The external audit team verifies all the financial documents related to the public funds utilized by College. After hearing the clarifications and corrections, the final accounts are settled.

File Description	Documents
Pastelinkforadditional information	Nil
Uploadanyadditional information	ViewFile

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

12.6

File Description	Documents
Annual statements of accounts	NoFileUploaded
Any additional information	ViewFile
Details of Funds / Grants received from of the non-governmentbodies,individuals, Philanthropers during the year (Data Template)	ViewFile

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Fees from the students - The college mobilizes funds from students through online collection of tuition fee, admission fee, exam fee, lab fee, Caution Deposit and other fees specified by the Govt. of West Bengal and University of Calcutta. **Government Agencies** - The Salary grant-in-aid is received from Govt. of West Bengal for aided teaching and non-teaching staff. The college has received Rs.2 Crore under RUSA grant for the up gradation & renovation of class rooms,

procuring equipments, books and journals. The Students of the college receives Vivekananda Merit & Mean, Kanyashree, SC, ST, & Minority scholarship from the State Government. Research Projects- The college mobilizes funds for research from agencies UGC, DST, WBPCB through minor and major research projects. Endowments - The college encourages its alumni, retired staff and the public to create endowments, in the year 2020 - 2021, a sum of Rs. 1020000/- was received from individuals. Collection of Venue Charges for Centers in College campus The college offers its campus on holidays for conducting external courses & examinations. The rental charges for NSOU Study Center, WEBEL Computers for conducting Diploma programs. Venue charges Centers for conducting external examinations like West Bengal Joint Entrance Examinations, West Bengal State level.

File Description	Documents
Pastelinkforadditional information	Nil
Uploadanyadditional information	ViewFile

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

i) **THE POLICY FOR SLOW AND ADVANCED LEARNERS** The main objective of any educational institute is to assess the learning levels of the newly admitted students in order to obtain excellence. As one of the missions of Basanti Devi College, Kolkata is to provide quality education to girl students irrespective of their caste, creed, religion and socio-economic status, the students from different economical, socio-cultural, educational background are admitted in the college on the basis of merit. The college carries out separate assessment process to identify slow and advanced learners. 1. All departments are advised to conduct class test (20 marks) on basic concepts of the respective discipline for Semester-1 students within one month from the commencement of the classes. 2. The Class test can be comprises of MCQs carrying 1 or 2 marks each /short type questions carrying 2marks each /5marks or 10 marks questions. 3. On the basis of the class test scores the students are identified as advanced, average and slow learners. Criteria (based on percentage scores) in the test(Honours);- 0-39 - Slow learner 60-69 - Above average (Very good) 70 and Above - Excellent Advanced- Top 5% among the excellent Criteria (based on percentage scores)

File Description	Documents
Pastelinkforadditional information	http://www.basantidevicollege.edu.in/IQAC/policy.shtml#iqac_policy
Uploadanyadditional information	ViewFile

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The teaching learning process of the college is continuously reviewed by Internal Quality Assurance Cell with the help of following methods1. In each semester, HOD along with the faculty sit with the students of their department to discuss on teaching learning & evaluation process, learning outcomes, curriculum content ,library facility ,class attendance of students & faculty etc. 2. Each department regularly takes Continuous assignment of different types to understand the progress of the learners. 3. In each semester review meeting on Teaching- Learning & Evaluation Process with Students &Head of the Department is conducted by the IQAC (Principal as Chair person) with each department to know about the syllabus covered in the class, whether classes are held as per Class Routine, Punctuality of Teachers & Students in class, any problem with teaching-learning & evaluation process, Performance of students in internal & external examinations , availability of library service, Suggestions / observation from student 4. In Mentor-Mentee system, the mentor monitors the academic progress of the mentees and try to assess the problems (if any) face by the. 5. University Final Examination results (UG&PG) is analyzed by the IQAC to review the learning outcomes and identifies the achievement

File Description	Documents
Paste link for additional information	http://www.basantidevicollege.edu.in/Feedback/review meeting on teaching learning & evaluation process/20221220 Review Meeting 2022.pdf
Uploadanyadditional information	ViewFile

6.5.3-Qualityassuranceinitiativesofthe institution include: Regular meeting of Internal Quality Assurance Cell (IQAC);

B. Any3oftheabove

Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	
File Description	Documents
Pasteweb link of Annual reports of Institution	http://www.basantidevicollege.edu.in/IQAC/minutes & action taken report of the meetings.shtml#iqac minutes of meeting
Upload e-copies of the accreditations and certifications	ViewFile
Upload any additional information	ViewFile
Upload details of Quality assurance initiatives of the institution (Data Template)	ViewFile
INSTITUTIONAL VALUES AND BEST PRACTICES	
7.1 - Institutional Values and Social Responsibilities	
7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year	
<p>Basanti Devi College being exclusively a girls' college, is always very keen on providing safety and security of students and staff in the campus and takes necessary measures to raise awareness regarding gender equality. Some of the measures are:- i) Every year International Women's Day is celebrated in the College. ii) Every year Department of Women's Studies , Human Rights , Sociology & IQAC organizes Seminars, awareness programs on gender related issues. iii) Department of Psychology along with Psychological Counseling Cell organizes various workshops & awareness programs on Physical & Mental well being of students. iv) Self Defense Course was organized for students to build confidence among students & make them self-reliant. V) For safety and security of students Surveillance cameras are installed in the premises at various locations to monitor the suspicious activities and ensure safety. Security guard is appointed to secure the premises and to avoid intruders from outside. vi) The College has Internal Complaints Committee to redress grievances of students and has authority to take necessary actions regarding the same.</p>	

File Description	Documents
Annual gendersensitization action plan	http://www.basantidevicollege.edu.in/Photo Gallery.shtml#photogallery
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.youtube.com/watch?v=MEv12H0_9tY

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	C. Any 2 of the above
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File Description	Documents
Geo tagged Photographs	ViewFile
Any other relevant information	ViewFile

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Waste management has become the need of the hour as it is directly concerned with the environment and health of the people. Keeping this in mind, our institution has taken necessary measures for proper disposal of waste and recycling of it. Proper initiatives are taken to create awareness among students regarding waste management. Solid waste management:- To collect solid waste, separate dustbins are kept at different places in the premises of the institution. Regular solid waste is collected by the Kolkata Corporation every morning. The huge volumes of solid waste are managed with the help of Hulladeck, the state government recognized and registered agency that pick up the solid waste generated in the campus from time to time. Liquid waste management:- The liquid wastes generated in the chemistry laboratory are disposed off through proper channel. The well-maintained drainage system takes out the sewage into the big drains outside, thus ensuring no stagnation of liquid dirt whatsoever inside the campus E-waste management:- E-waste corner has been set up inside the physics laboratory with the support of

Hulladeck where the college e- wastes are collected from time to time.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	ViewFile
Geotagged photographs of the facilities	ViewFile

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geotagged photographs/videos of the facilities	ViewFile
Any other relevant information	ViewFile

7.1.5 - Green campus initiatives include

-The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

B. Any 3 of the above

File Description	Documents
Geotagged photos/videos of the facilities	ViewFile
Various policy documents/ decisions circulated for implementation	ViewFile
Any other relevant documents	ViewFile

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	ViewFile
Certification by the auditing agency	NoFileUploaded
Certificates of the awards received	NoFileUploaded
Any other relevant information	ViewFile
7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen- reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	B. Any 3 of the above
File Description	Documents
Geo-tagged photographs/videos of the facilities	ViewFile
Policy documents and information brochures on the support to be provided	NoFileUploaded
Details of the Software procured for providing the assistance	NoFileUploaded
Any other relevant information	NoFileUploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

One important mission of Basanti Devi College is 'To provide quality education to girl students irrespective of caste, creed, religion and diverse socio-economic status.' Few scenarios that underscore this ideal are given below:-

1. The classes, auditorium, canteen, NCC, NSS & Sports Unit are indeed an eclectic mix of students from various strata of the society. However, their diverse socio-economic backgrounds do not stand in the way of their uniform sense of belongingness as a member of Basanti Devi college family. 1. The Annual Cultural Competition, College Social, College magazine, Departmental magazine, Wall magazine provide an opportunity to bring out the talents of the students coming from diverse cultures & diverse socio-economic status. 1. Students together celebrate national and international commemorative days, events and festivals along with faculty & non-academic staff. 1. College provides free student ships to all economically needy students irrespective of their caste, creed, religion & social background.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	ViewFile
Any other relevant information	ViewFile

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Basanti Devi College takes initiatives in organizing various events and programs for molding the students and staff to become responsible citizens by sensitizing them to the constitutional obligations: values, rights, duties and responsibilities of the citizens. Various activities of 2020-2021 includes- Events Date
 Celebration of National Youth Day 12th January
 Celebration of 125th Birth Anniversary of Netaji Subhas Chandra Bose 23rd January
 Celebration of Calcutta University Foundation Day 24th January
 Celebration of Republic Day 26th of January
 Swaraswati Puja 16th February
 Celebration of International Mother Tongue Day 21st of February
 National Science Day Observed 28th February
 Celebration of International Women's Day 8th of March
 Celebration of Rabindra

Jayanti 9th May Celebration of World Environment Day 5th June Celebration of International Yoga Day 21st June Celebration of College Foundation Day 5th August Death Anniversary of Rabindra Nath Tagore 8th August Celebration of Independence Day 15th August Celebration of Teachers' Day 5th September Celebration of NSS Day 24th September Annual College Competition One week before Puja Vacation Awareness programmes on Code of Conduct During Students' Orientation Program Celebration of NCC Day 27th November Various Awareness Programs on COVID-19 Pandemic, Wellbeing & Vaccination Through out the year (2020-2021)

File Description	Documents
Details of activities that inculcate values; necessary to render students into responsible citizens	https://www.youtube.com/watch?v=wWMW-01a9D4
Any other relevant information	http://www.basantidevicollege.edu.in/NSS/NSS.shtml#NSS

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. Annual awareness programmes on Code of Conduct are organized.

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

In keeping with the ongoing tradition, Basanti Devi College celebrates / organizes national and international commemorative days, events and festivals. Some of the events are given below:-

Events Date Celebration of National Youth Day 12th January
 Celebration of 125th Birth Anniversary of Netaji Subhas Chandra Bose 23rd January
 Celebration of Calcutta University Foundation Day 24th January
 Celebration of Republic Day Swaraswati Puja 16th February
 Celebration of International Mother Tongue Day 21st February
 National Science Day Observed 28th February
 Celebration of International Women's Day 8th of March
 Celebration of Rabindra Jayanti 9th May
 Celebration of World Environment Day 5th June
 Celebration of International Yoga Day 21st June
 Celebration of College Foundation Day 5th August
 Death Anniversary of Rabindra Nath Tagore 8th August
 Celebration of Independence Day 15th August
 Celebration of Teachers' Day 5th September
 Celebration of International Ozone Day 8th September
 Celebration of NSS Day 24th September
 Awareness program on Code of Conduct During Students' Orientation Program
 Annual College Competition One week before Puja Vacation
 Celebration of NCC Day 27th November
 Annual Social December/ January
 Annual Sports December/ January

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	ViewFile
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	ViewFile

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice -i FEEDBACK SYSTEM

Goals & Context

1. To receive feedback from the students & Faculty Members on the syllabus & its transaction at the institution level & necessary action taken.
2. To receive feedback from Alumni & Employers about the Scope of the curriculum & necessary action taken.
3. 1. Feedback on the syllabus & its transaction at the institution level (For Students & Faculty Members);

4. Feedback on Curriculum (For Alumni & Employers, once a year);**Best Practice -II Clean and Green Campus****Goal:**

1. To carry out the swachhta activities in the campus smoothly. 2. Creation of a Green Campus 3. Water Conservation to be done to reduce unnecessary water usage. 4. Recycling of waste paper. 5. Waste Management to be performed in the college campus 6. To conserve energy and reduce wastage in the campus. .

The Context & Practice : The college has framed well defined and viable strategic goals for creation of a Clean and Green Campus & help students to dream & achieve a sustainable and healthy environment in and outside the college Campus. The college has formed Swachhta Action Plan Committee with Staff & Students to carry out the swachhta activities in the campus smoothly.

File Description	Documents
Best practices in the Institutional website	http://www.basantidevicollege.edu.in/IQAC/best_practice.shtml#best_practice
Any other relevant information	http://www.basantidevicollege.edu.in/Students/Students_Magazine.shtml#Students_Magazine

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The area distinctive to the vision of the college is 'Women Empowerment through Higher Education.' In the process of attaining the vision, emphasis is being given to provide quality education to girl students irrespective of caste, creed, religion & diverse socioeconomic status. Admission (Online) of students is done completely on the basis of merit adhering to the circulars and Schedules issued by the Higher Education Department, Govt. of West Bengal and the parent University (University of Calcutta). The institution stringently follows the regulations of the government regarding reservation policy. The classes, auditorium, playground, canteen, NCC, NSS & Sports Unit are indeed an eclectic mix of

students from various strata of the society. However, their diverse socioeconomic backgrounds do not stand in the way of their uniform sense of belongingness as a member of Basanti Devi College family. Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences of Students. The college faculty uses laptops, LCD projectors, Wi-Fi and smart boards in the classrooms to make learning more interesting for the students. Teachers of Communicative English Department make use of the language lab to enhance language learning through specific software for improving Listening, Speaking, Reading, and Writing (LSRW) skills of the students.

File Description	Documents
Appropriate web in the Institutional website	ViewFile
Any other relevant information	ViewFile

7.3.2 - Plan of action for the next academic year

1. More Seminars / Workshops on Research Methodology, Entrepreneurship, I.P.R. & current issues.
2. More Community Outreach Programs to be organized
3. Implementation of College Management System(ERP)
4. Academic & Administrative Audit(External)
5. More Add-on Course for students
6. More MoUs/ collaborations with other academic institutions & Registered NGOs
7. Green Audit, Energy Audit & ISO Certification.