

INTERNAL QUALITY ASSURANCE CELL (IQAC)

ANNUAL QUALITY ASSURANCE REPORT

FOR THE PERIOD

JULY 1, 2012 to JUNE 30, 2013

Of

BASANTI DEVI COLLEGE

KOLKATA – 700029, WEST BENGAL, INDIA



ACCREDITED BY NAAC WITH GRADE B++ (80.25%) IN 2004

**RE-ACCREDITED BY NAAC WITH GRADE B WITH CGPA 2.71
OUT OF 4 IN 2012**

Submitted to



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

**An Autonomous Institution of the University Grants Commission
P.O. Box No. 1075, Nagarbhavi, Bangalore - 560 072**

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

I. Details of the Institution

1.1 Name of the Institution	BASANTI DEVI COLLEGE
1.2 Address Line 1	147B, RASH BEHARI AVENUE
Address Line 2	-
City/Town	KOLKATA
State	WEST BENGAL
Pin Code	700029
Institution e-mail address	info@basantidevicollege.edu.in
Contact Nos.	033-2463-0845
Name of the Head of the Institution:	Dr. Maitreyee Bardhan Roy , Principal
Tel. No. with STD Code:	033-2463-0845
Mobile:	9433060084

Name of the IQAC Co-ordinator:

Dr. Sabuj Kumar Chaudhuri

Mobile:

9434457215

IQAC e-mail address:

iqac@basantidevicollege.edu.in

1.3 NAAC Track ID (For ex. MHC0GN 18879)

E&NER-GH/RAR-12757

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC/58/RAR/075 Dated: 10.03.2012

1.5 Website address:

www.basantidevicollege.edu.in

Web-link of the AQAR:

<http://www.basantidevicollege.edu.in/AQAR/AQAR%202012-2013.pdf>

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B++	80.25	2004	5 years
2	2 nd Cycle	B	2.71	2012	2017
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC:

DD/MM/YYYY

15.09.2004

1.8 AQAR for the year (for example 2010-11)

2012-2013

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

- i. AQAR 2012-2013 submitted to NAAC on 04.10.2016
- ii. AQAR 2013-2014 submitted to NAAC on 04.10.2016
- iii. AQAR 2014 – 2015 submitted to NAAC on 04.10.2016
- iv. AQAR 2015--2016 submitted to NAAC on 04.10.2016

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

Type of Institution (eg. AICTE, BCI, MCI, PCI, NCI)
Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

- UGC sponsored Certificate Course in Travel & Tourism
- UGC sponsored Certificate Course in Export Import and Logistics management
- UGC sponsored Certificate course in Human Rights
- UGC sponsored six months certificate course in Functional English
- Two years Diploma course in Computer application
- Study Centre of NSOU(A-02).

1.12 Name of the Affiliating University (*for the Colleges*)

University of Calcutta

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

N A

University with Potential for Excellence

N A

UGC-CPE

N A

DST Star Scheme

N A

UGC-CE

N A

UGC-Special Assistance Programme

N A

DST-FIST

N A

UGC-Innovative PG programmes

N A

Any other (*Specify*)

N A

UGC-COP Programmes

N A

8

2. IQAC Composition and Activities

2.1 No. of Teachers

2

2.2 No. of Administrative/Technical staff

0

2.3 No. of students

2

2.4 No. of Management representatives

0

2.5 No. of Alumni

0

2.6 No. of any other stakeholder and
community representatives

0

2.7 No. of Employers/ Industrialists

0

2.8 No. of other External Experts

12

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff

Students

Alumni

Others

2.12 Has IQAC received any funding from UGC during the year?

Yes

No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.

International

National

State

Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- To provide quality education to girl students irrespective of caste, creed, religion & economic status. Differently abled girl students are admitted and special attention is given to them by the faculty.
- IQAC motivated faculty members for submission of proposals for minor & major research projects & publication of research papers in national & international journals..
- Encourage students to present papers in inter college & inter university seminars, to participate in quiz contests and other inter college & university competitions.
- Encourage the faculty members to participate in orientation / refreshers courses.
- Orientation programmes for newly admitted students to make them aware about different academic, social & cultural activities of the college.
- Internet service has been made available to the students.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<ul style="list-style-type: none"> • Academic Calendar & Teaching plan of the session 2012-2013 • Submission of the data of All India Survey of Higher Education (AISHE) • Encouraged faculty members to organise State / National level seminars / conferences / workshops. • Remedial classes for SC / ST / OBC (non creamy layer) and minorities. • Seminar organised on Reservation 	<ul style="list-style-type: none"> • Execution of the academic activities with good academic environment. • Data of AISHE 2012-2014 successfully uploaded & certificate received. • UGC sponsored National Seminar on Surrogacy in India: Ethical Values vis- a – vis Commercialization in collaboration with Centre for Strategic Studies organised <ul style="list-style-type: none"> ➤ Workshop on Stress Management in collaboration with Jadavpur Centre for Counselling and Studies in Self Development. ➤ Remedial classes were conducted for SC / ST / OBC (non creamy layer) Minority students & low learners to improve their performance. ➤ Seminar on Reservation: Its Relevance in the Indian Socio- Economic Scenario in collaboration with The Indian Institute of Public Administration (IIPA), West Bengal.

Academic Calendar of the year attached in Annexure - I

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

Has been approved by the Governing Body of the college.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	0	0	0	0
PG	0	0	0	0
UG	15	0	0	0
PG Diploma	0	0	0	0
Advanced Diploma	0	0	0	0
Diploma	2	0	0	0
Certificate	4	0	1	0
Others	0	0	0	0
Total	21	0	1	0
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

The college has core options at the Under Graduate level in Bengali , English , Sanskrit , History , Philosophy , Political Science , Education , Sociology , Economics , Physics , Chemistry, Mathematics & Statistics. All of these subjects are available in elective mode also .In addition Psychology, Women's Studies and Computer Science are available in the elective mode.

The University of Calcutta does not allow choice – based credit system.

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	
Trimester	
Annual	√

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

As the college follows the syllabus and curriculum of Calcutta University, there is no scope of revision

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
53	14	22	1	16 CWTT : 8 + PTT : 8

2.2 No. of permanent faculty with Ph.D.

21

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
0	0	0	2	0	0	0	0	0	2

2.4 No. of Guest and Visiting faculty and Temporary faculty

16

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/			
Presented papers			
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Computer assisted teaching & learning
- Power point presentations by Teachers & Students
- Students seminar
- Departmental quiz
- Group discussions
- Research project / survey undertaken by students
- Film shows
- Lecture by eminent academicians & scientists.
- Educational tour & Industrial visit.

2.7 Total No. of actual teaching days

during this academic year

180 days

2.8 Examination/ Evaluation Reforms initiated by the Institution

(for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

As the entire process of examination & evaluation process is governed by the affiliating university, there is no scope for any reforms from the college. However within this limited scope, the college takes monthly tests for preparing students.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

02

2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme B.A./B.Sc. Hons.Final Exam(Part- I+II+III)	Total no. of students appeared	I st Class	II nd Class	Pass % with Hons
		BENGALI	39	0
CHEMISTRY	10	7	02	90
ECONOMICS	9	1	07	88.88
EDUCATION	29	3	26	100
ENGLISH	27	1	26	100
HISTORY	13	0	11	84.62
MATHEMATICS	21	2	06	38.10
PHILOSOPHY	18	2	15	94.44
PHYSICS	11	3	07	90.91
POLITICAL SCIENCE	17	0	17	100
SANSKRIT	15	1	08	60.00
STATISTICS	07	3	02	71.43

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- IQAC provides academic plan along with activities & programmes to be organized by various centers and committees for the year and regularly monitors the same.
- Various committees were formed to monitor different activities and programmes in the institution for effective implementation of the plan to achieve excellence.
- IQAC periodically conducts meetings to explore avenues to enhance teacher effectiveness.
- At the end of the year student feedback on subject faculties was collected and analyzed, the summary of the feedback analysis will be given to the faculty members for improvement.
- The Principal of the college regularly interacts with the students and the faculty members to get feedback and to give suggestions.
- IQAC encourages and suggested the departments to organize seminars, workshops etc.

2.13 Initiatives undertaken towards faculty development :

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	-
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	15	-	0	00
Technical Staff		-	0	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- IQAC motivated faculty members for submission of proposals for Major & Minor Research projects.
- Students are encouraged to present papers and publish their work in Journals.
- Adequate infrastructural support such as library, laboratory, internet and reprographic facilities are provided from the college authorities

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects (from A.Q.A.R)

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals			
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	0	1	1	0	4
Sponsoring agencies	0	UGC	UGC	N A	Self Sponsored

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations

International

National

Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency

From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	none
	Granted	none
International	Applied	none
	Granted	none
Commercialised	Applied	none
	Granted	none

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF

SRF

Project Fellows

Any other

3.21 No. of students Participated in NSS events:

University level	<input type="text"/>	State level	<input type="text" value="40"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.22 No. of students participated in NCC events:

University level	<input type="text"/>	State level	<input type="text" value="40"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.23 No. of Awards won in NSS:

University level	<input type="text"/>	State level	<input type="text"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.24 No. of Awards won in NCC:

University level	<input type="text"/>	State level	<input type="text"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.25 No. of Extension activities organized

University forum	<input type="text"/>	College forum	<input type="text"/>	
NCC	<input type="text"/>	NSS	<input type="text"/>	Any other <input type="text"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- ❖ A Protest March was organised on 15th January, 2013 protesting against the Delhi gang rape case.
- ❖ International Disability Day Walk by the students
- ❖ Awareness programme for Anti ragging & Sexual harassment
- ❖ Republic day & Independence Day, World Environmental Day, World AIDS awareness day celebration,
- ❖ Tree plantation

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	0.52 acres	Nil	Nil	
Class rooms		Nil		
Laboratories				
Seminar Halls				
No. of important equipments purchased (\geq 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)	-	625749		625749
Others				

4.2 Computerization of administration and library

- Local Area Network developed in the library with three computers.
- First college in West Bengal & 1st college under the university of Calcutta to receive INFLIBNET-NLIST connectivity for E-Library.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	19273		444		19717	
Reference Books	7644		80		7724	
e-Books	4000				4000	
Journals	13				13	
e-Journals						
Digital Database						
CD & Video						
Others (specify)	24				24	

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	37	09	08	0	10	02	06	02
Added	0	0	0	0	0	0	0	0
Total	37	09	08	0	10	02	06	02

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Computer training courses “Diploma in PC application” of 150 hours for students
Internet facility is provided to Faculty, students & supportive staff of the college

4.6 Amount spent on maintenance in lakhs :

i) ICT

ii) Campus Infrastructure and facilities

iii) Equipments

iv) Others

Total :

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- In the beginning of the academic year, the Institute organizes orientation programme for B.A/ B.Sc 1st year students to make them aware about different curricular & co-curricular activities of the college.
- The college contains disciplinary committee, anti ragging & harassment committee. The task of these committees is to look after the welfare of the students and readdresses the complaints of the students. The IQAC regularly interacts with these committees and intervenes about the matter raised as and when needed.
- There is a complaint box in the college to receive the grievances of the students, which is checked at regular intervals and necessary actions are taken by members of the grievance Redressal cell.

- Internet access for students
- ‘Earn-while-you-learn’ (EWL) scheme offers employability for Two students per month in the college library.
- The college endeavors to provide students with free legal & psychological counselling.
- The students counselling cell also provides necessary information to students for their career developments.
- Information related to curriculum, class routine, attendance examination schedules , scholarships , placements , social & cultural activities , NCC & NSS programmes are displayed in notice board and website as well.

5.2 Efforts made by the institution for tracking the progression

- The institute takes care of the progress of the students by conducting formative & summative tests, assignments, group discussions, classroom seminars, paper presentations, debate, quiz and other co curricular activities.
- Parent - Teacher interaction held three times in an academic year , and necessary steps are taken based on parent feedback.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1172	0	0	10

(b) No. of students outside the state

(c) No. of international students

Men	No	%	Women	No	%
	0	0		1182	100

Last Year(2011-2012)						This Year(2012-2013)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
862	253	04	28	01	1148	883	255	05	28	01	1172

Demand ratio 3:1

Dropout 0.2 %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

The College has introduced UGC sponsored free coaching for WBCS, SSC & other competitive examinations.

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET	<input type="text"/>	SET/SLET	<input type="text"/>	GATE	<input type="text"/>	CAT	<input type="text"/>
IAS/IPS etc	<input type="text"/>	State PSC	<input type="text"/>	UPSC	<input type="text"/>	Others	<input type="text"/>

5.6 Details of student counselling and career guidance

Counselling Cell : Students in need of immediate attention are referred to the counsellor by the class teacher. Near about 40 students have been benefitted from personal counseling.

Career Guidance Cell: Programmes on personality development & communication skills by competent resource persons are organized for Final year B.A./B.Sc. students. UGC sanctioned free coaching for WBCS, SSC & other competitive examinations.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government		
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

1. shortage of classroom
2. poor canteen facilities

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision: Women Empowerment through Higher education

Mission :

- To provide quality education to students irrespective of caste, creed, religion and economic status.
- To equip and empower students with relevant knowledge, competence and creativity to face global challenges.
- To develop a responsible and sensitive youth force who have social commitments towards the larger section of the society

6.2 Does the Institution has a Management Information System

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Being affiliated to the University of Calcutta, the college follows the syllabus set by the University.

6.3.2 Teaching and Learning

- PowerPoint presentations by Teachers & Students
- Students seminar
- Departmental quiz
- Group discussions
- Research project / survey undertaken by students
- Film shows
- Lecture by eminent academicians

6.3.3 Examination and Evaluation

- Regular class test for all departments
- Midterm test & selection test. Students need to qualify this test to appear in the University Examinations
- The answer scripts of Midterm & selection tests are shown to the students and necessary suggestions are given by the faculty members to individual students so that they can do well in University examination.

6.3.4 Research and Development

- Teachers are kept updated about available scopes for applying for research grants.
- Project work is mandatory in some subjects. This helps to inculcate research attitude among the students.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- All faculty members have been provided with unique user ID password of NLIST (Inflibnet) Digital library to access e resources from anywhere.
- Internet service has been made available to the library users.
- Library related information's are provided to the students and the teachers.
- Each Honours department maintains and runs a departmental library of their own.

6.3.6 Human Resource Management

The Human Resource of the college is managed in a free and democratic manner. The aim of the college is to make optimum use of the available human resources. All faculty members are involved in different activities.

6.3.7 Faculty and Staff recruitment

Faculty recruitment is done through the West Bengal College Service Commission (WBCSC) as per Govt. of West Bengal and UGC rules. Non Teaching Staffs are recruited as per Govt. of West Bengal's Rules.

6.3.8 Industry Interaction / Collaboration

Chemistry, Physics & Economics department carry out Industrial Visits as a part of the curriculum. UGC Sponsored Career Oriented Course “Diploma in Export , Import & Logistics Management” is collaborated with Export Business Directions and Consultancy Institute (EBDCI), an Export Import promotional company.

6.3.9 Admission of Students

Admission of students is done completely on the basis of merit adhering to the circulars and Schedules issued by the Govt. of West Bengal and the parent University (University of Calcutta).

6.4 Welfare schemes for

Teaching	<ul style="list-style-type: none"> • Group Insurance • Provident Fund • Special leave to pursue Research & further education
Non teaching	<ul style="list-style-type: none"> • Provident Fund • Group Insurance
Students	<ul style="list-style-type: none"> • Student Aid fund • Accident Insurance • Merit scholarship • Free Scholarship • Minority Scholarship • Merit cum Means scholarship • Sports scholarship

6.5 Total corpus fund generated

N A

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic				
Administrative				

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

The college has an Alumni association which takes initiative in different kinds of academic and social activities for all round development of college.

6.12 Activities and support from the Parent – Teacher Association

Parents are well informed about the performance & attendance of their ward. Regular exchange of views and feedback are obtained through departmental parent- teacher meeting. Parents are cordially invited to the college functions. They are encouraged to associate themselves with the development & social activities of the college.

6.13 Development programmes for support staff

6.14 Initiatives taken by the institution to make the campus eco-friendly

➤ Nurturing Plants and greenery inside the college campus

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Students Seminar,
- 'Earn-while-you-learn' (EWL) scheme offers employability for two students per month in the college library.
- The students counseling cell also provides necessary information to students for their career developments.
- Information related to curriculum, class routine, attendance examination schedules, scholarships, placements, social & cultural activities, NCC & NSS programmes are displayed in notice board and website as well.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Orientation programme for newly admitted students were organised.
- The college encouraged faculty members to pursue research, publish papers and join orientation and refresher programmes.
- Faculty members were encouraged to attend seminars, workshops, conferences, present papers and to act as resource persons.
- Group discussions were conducted in classes as an interactive teaching – learning process.
- Students were assessed through a continuous internal assessment (CIA) mechanism, surprise tests, short answer type questions, Departmental Quiz, Midterm examinations, Test examinations.
- Remedial cell continued their coaching classes.
- Cultural activities were organized round the year.
- Women's' Studies centre conducts seminars and talks on empowerment of women.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- N.C.C & N.S.S
- Students Seminar

7.4 Contribution to environmental awareness / protection

- Nurturing Plants and greenery inside the college campus
- N.S.S and N.C.C organized "no plastic zone" movement and campus cleaning programme.
- Environmental protection campaign through N.S.S volunteers.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

8. Plans of institution for next year

- Plan to open PG Courses in English & Political Science.
- To organize Special Lectures.
- Installation of ramp for differently able students.
- Maintenance of complete cleanliness as a best practice of the college
- Installation of CCTV camera for overall security of the college.

Name **Dr. Aditi Sarkar**

Name **Dr. Indrila Guha (Principal)**

Aditi Sarkar 04-10-2016

Indrila Guha 04/10/2016

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC



Dr. Indrila Guha
Principal
Basanti Devi College



ANNEXURE – I
BASANTI DEVI COLLEGE , KOLKATA
ACADEMIC CALENDER 2012-2013

Sl. No.	Dates	Events
1.	05.08.2012	Celebration of College Foundation Day
2.	15.08.1012	Independence Day Celebration by N.C.C
3.	26.08.1012	Women's Equality Day
4.	29.08.2012	Celebration of National Sport Day
5.	05.09.2012	Celebration of Teacher's Day
6.	24.09.1012	N.S.S Day Celebration
7.	06.10.2012	A workshop on Human Rights Certificate course
8..	20.10.2012-15.11.2012	Puja vacation
	17.11.2012	Celebration of World Peace Day
10.	21.11.2012	Celebration of 150 th Birth Anniversary of Swami
11.	23.11.2012	Celebration of N.C.C Day
12	27.11.2012-12.12.2012	Part-II and Part-I Mid Term Test(Hons.&Gen)
13	05.12.12	A Workshop organized by Human Rights Cell Of Pol.Sc.
14	10.12.2012	Celebration of Human Rights Day
15	10.10.2012	U.G.C. sponsored National Seminar in collaboration with
16	12.10.12-18.10.2012	College Annual Competition
17	21.12.2012	An Awareness Programme on Handloom Mark organized
18	20.12.2012	One day Excursion
19	24.12.2012	College Annual Sports
20	25.12.2012-01.01.2012	Winter Recess
21	08.01.2013-14.01.2013	B.A./B.Sc. Part-III Selection Test
22	12.01.2013	Celebration of National Youth Day by N.C.C and N.S.S
23	15.01.2013	Celebration of Environmental Awareness day
24	24.01.2013	Celebration of Calcutta University Foundation day
25	26.01.2013	Celebration of Republic Day by N.C.C day
26	25.02.2013	One day Seminar organized by Remedial Coaching
27	11.02.2013-20.02.2013	B.A./B.Sc. Part-II Selection Test
28	21.02.2013	Celebration of International Mother Tongue Day
29	06.03.2013-15.03.2013	B.A./B.Sc. Part-I Selection Test
30	19.03.2013-20.03.2013	Part-I Compulsory Language Exam(CU) for Hons,Gen
31	08.03.2013	Celebration of International Women's Day
32	07.03.2013	Celebration of Rabindra Jayanti