

CONTRACT OF SERVICE

This Memorandum of Agreement dated 1st March, 2023 entered between P.C.Chandra (Gems) Pvt. Ltd. (hereinafter referred to as the 'Company') of the first part and Ms. Labani Halder, residing at Dhal, VTC, Sankiberia, P.O Jumainaskar, Sub District Kakdwip, Dist 24 Parganas (S), West Bengal 743399 (hereinafter referred to as 'the employee') of the second part.

WHEREBY IT IS AGREED AS FOLLOWS:

1. That this agreement shall be effective on and from 1st March, 2023 and shall automatically expire on 28th February, 2025. After the expiry of this agreement, if it is not renewed, the services of **Ms. Labani Halder, Sales Executive - Retail**, the employee concerned will stand automatically terminated for non-renewal of the Contract of Service.
2. That the employee will be paid a sum of Rs.13,500/- (Rupees Thirteen Thousand five Hundred Only) as consolidated salary including D.A. and other allowances. This salary is liable to be split into Basic Salary, Dearness Allowance at the discretion of the Company, if necessary.

SALARY BREAK-UP

Basic Salary & D.A.	Rs. 9,500.00
H.R.A.	Rs. 1500.00
C.C.A.	Rs. 1000.00
Adhoc Commission.....	Rs. 1500.00

TOTAL:	Rs. 13,500.00

3. That the service of the employee is transferable from one Department to other Department or one Unit to other Unit in any part of the Country as and when required by the Management.
4. That the age of superannuation / Retirement of the employee is 58 years.
5. That the employee's services shall be governed by the Rules and Regulation of the Company in force from time to time and shall get leave, holidays and other benefits as applicable in the Company.