



# BASANTI DEVI COLLEGE

Established in 1959  
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**INTERNAL QUALITY ASSURANCE CELL**

02.12.2015

## NOTICE

A Meeting of the Internal Quality Assurance Cell (IQAC) of the College will be held on 09.12.2015 at 1.00pm in the Principal's chamber. All internal members are requested to be present in the meeting.

### **Agenda:**

1. Discussion on NAAC Peer Team Committee recommendations (2<sup>nd</sup> Cycle) for Quality Enhancement ( 22.02.2012)
2. Activity of Research Development Committee
3. Activity of Placement Cell
4. Any other matter with the permission of the chair.

Aditi Sarkar

Coordinator , IQAC

Basanti Devi College



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### Minutes of the Meeting held on 09.12.2015

#### Members present in the Meeting

- Dr. Indrila Guha , Principal and Chairperson.
- Dr. Aditi Sarkar , Co-ordinator.
- Dr. Sujata Mitra, Bursar.
- Smt. Durga Rani Das, Internal Member.
- Dr. Amrita Mondal, Internal Member.
- Dr. Sanchita Roy, Internal Member
- Smt. Ankhi Sen Sanyal ,Internal Member
- Dr. Gour Chandra Mondal, Internal Member
- Dr. Ganesh Dutta, Internal Member
- Sri Mihir Naskar, Internal Member
- Sri Samik Chowdhury, Internal Member

Dr. Aditi Sarkar, coordinator IQAC proposed the name of Dr. Indrila Guha, Principal & Chairperson IQAC, to preside over the meeting.

Dr. Indrila Guha took the chair.

#### Agenda-I Discussion on NAAC Peer Team Committee recommendations (2<sup>nd</sup> Cycle) for Quality

##### Enhancement ( 22.02.2012)

Regarding Improvement of Library as an effective knowledge resource centre with more facilities ,the coordinator mentioned that IQAC gave certain proposals regarding improvement of Library like-

- Renovation in the Central Library
- Renovation of Students & Teachers Reading Room
- Library Automation System
- Books for Competitive Exams
- More computers in the Library

The chair mentioned that renovation work of Central Library, Reading Room, library automation, Purchase of more computers will be done from RUSA grant. After renovation of Central Library, the books of competitive Exams will be purchased. The coordinator mentioned that some job oriented magazines are already subscribed in the library on monthly basis.



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- Regarding maintenance of infrastructure, Dr. Amrita Mondal, Convener, Finance Committee told that from 2014-2015 budgetary provision were made for maintenance of the infrastructure of the college.
- Regarding Physical Facilities for Learning, the chair announced that we have a plan for one Virtual classroom & two **Audio Visual rooms** & teachers will be given training on use of ICT in Teaching – Learning Process so that more faculty members can use ICT in their classroom teaching-learning process. The chair also mentioned that a proposal has been prepared for Virtual classroom along with the budget and it will be submitted to The Principal Secretary, Higher Education Department, Govt. of West Bengal for state grant.

### Agenda-II Activity of Research Development Committee

The coordinator mentioned that the Research Development Committee has been formed in the Teachers Council Meeting dated. Our Respected Principal Madam is our convener. The main objectives of the committee are-

- To promote research culture among faculty members
- To encourage faculty for publishing research papers in reputed journals
- To inculcate research attitude among students

The coordinator mentioned that-

- ✓ Our Principal (retd.) was awarded Emeritus Fellowship for two years (May, 2014-April, 2016) under UGC XII<sup>th</sup> Plan.
- ✓ One of our faculty members from Deptt. of Chemistry has developed biodegradable composites & has applied for patent (Application no.911/ Kol/2015).
- ✓ **Four (4)** of our faculty members ( 1 from Department of History , 2 from the Dept. of Philosophy & 1 from the Dept. of Pol. Sc ) joined FDP under UGC XII<sup>th</sup> Plan.
- ✓ **One** of our faculty member from Department of Sociology has completed her Ph.D Work and awarded her degree from the University of Calcutta.
- ✓ **Four** of our faculty members ( 1 from Deptt. of Bengali , 1 from Deptt. of Philosophy, 1 from Deptt. of Education & 1 from Deptt. of Women's Studies) have completed their Ph. D course work.
- ✓ **Six (6)** students of the Dept. of Economics presented their research papers in different seminars
- Students of the Dept. of English attended a workshop on International Shakespeare Festival.
- ✓ Students of the Dept. of Physics participated in an International Workshop, organised by Saha Institute of Nuclear Physics, Kolkata.

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### **Agenda III. Activity of Placement Cell**

Prof. Ankhi Sen Sanyal, convener, Placement Cell announced that the Placement Cell will organized a Campus Recruitment Drive from 27<sup>th</sup> January to 10<sup>th</sup> February, 2016. There will be Career Counselling as well as Campus Recruitment arranged simultaneously for the benefit of the students.

The institutions that will participate in the Career Counselling are as follows:

1. Defence Association, Fort William  
(Indian Defence and Paramilitary Service)
2. Life Insurance Corporation of India
3. Institute of Cost Accountants of India
4. Institute of Chartered Accountants of India
5. TIMESPRO, The Times of India Group
6. Park Institute(Benefits of Interior Design as a career)
7. Theatre Group Nandik (Theatre as a career)
8. 8.ICA Digital marketing (Prospects of Digital Marketing in job industry)

### **Agenda.IV. Any other matter with the permission of the chair.**

As there was no other matter to discuss, all the members appreciated the effort of the institution and the meeting ended with a vote of thanks to the Chair.

Sd/-  
Dr. Aditi Sarkar  
Coordinator, IQAC

Sd/-  
Dr.Indrila Guha  
Principal & Chairperson, IQAC