

BASANTI DEVI COLLEGE, KOLKATA

Academic Administrative Audit Report

Year - 2015-2016

Date of Audit: 27.09.2016

**Audit Team : 1. Swami Shastrajananda, Principal,
Ramkrishna Mission Vidyamandira ,Belur Math, Howrah, W.B.**

**2. Prof (Dr) Sibranjan Chatterjee ,President, Governing Body,
Basanti Devi College, Kolkata**

3. Prof (Dr) Indrila Guha, Principal, Basanti Devi College, Kolkata

**4. Prof. Rusati Sen, Convener, Academic Sub-Committee,
Basanti Devi College, Kolkata**

5. Dr. Aditi Sarkar, Coordinator, IQAC, Basanti Devi College, Kolkata

The overall observations of the Academic- Administrative Audit committee based on input collected from all departments are-

Criterion -1. Curricular Aspects

- Number of existing Programmes: UG-17, PG -02, Diploma/Certificate-03 others (NSOU)-13. Self-financed Prog. -04(PG-02,Dip/Cer.-02).
- New Prog-Three (3) months Self Defence Prog. started under Kolkata Police " Sukanya Project". Duration of the Prog. is 3 hours per week(Initiative by IQAC)
- Courses are conducted as per the curricula of the University of Calcutta. CBCS not introduced by University of Calcutta in UG Programmes.
- Classes are conducted as per the Timetable & Academic Plan.
- Flexibility of the Curriculum: Honours (Core)/General(Elective) options.
- Pattern of Programmes: UG-Annual & PG-Semester.
- Feedback on Curriculum taken from stakeholders & after analysis planning to submitted to Under Graduate Council, University of Calcutta(Initiative by IQAC).

Criterion –II. Teaching, Learning & Evaluation

➤ Total no of Students(UG)-2015-2016

PHY. CH.	SC	ST	OBC	GEN	TOTAL
01	183	07	40	997	1228

➤ Total no of Students(PG)—2015-2016

M.A.	PHY.CH	SC	ST	OBC	GEN	TOTAL
English	NIL	07	02	06	53	68
Pol. Sc.	NIL	NIL	NIL	NIL	20	20

- Total number of Permanent Faculty -54
(Asst.Prof-16, Assot. Prof-21, Prof.-01, Others-16)
- Number of Permanent faculty with Ph.D-23
- Number of Permanent Administrative Staff-10
- Total number of actual teaching days—180 days
- Orientation programme was organized for B.A / B.Sc Part I Honours & General students(Initiative by IQAC).
- Classroom teaching is supplemented with Special Lecture by eminent academicians, group discussions, Paper presentation by Students, field Projects, Departmental Quiz, educational tours, Industrial visit.
- Use of ICT in Teaching- Learning process(Initiative by IQAC).
- Teacher-Ward Tutorial system to enable the high achievers to reach excellence and the slow learners to reach the minimum qualifying level.
- Mentoring System for students to minimize dropouts through Personal Counselling (Initiative by IQAC).
- Remedial Classes are taken for slow learners.
- The institution holds continuous evaluation to analyze the academic progress of the students.
- Internal evaluation is fair and transparent.
- % of success in University of Calcutta UG Final Examinations,2016
BA (Honours)-99.37, B Sc. (Honours)-84.62.
- Faculty Development Programmes /PDP attended by Teachers.
- Parent - Teacher meeting held three times in an academic year, and necessary steps are taken based on parent feedback.
- Feedbacks on Teaching, Learning & Evaluation taken from students & after analysis necessary steps were taken for improvement(Initiative by IQAC).
- Dropout rate is low.

Criterion – III. Research & Publications

- Research Development Committee (RDC) has been formed in the college (Initiative by IQAC).
- Emeritus Fellowship (UGC) awarded to the Former Principal of the college.
- Two Major research Project of the Principal submitted in 2015.
- One ongoing Major research Project(Funded by INCOIS).
- Five Minor Research projects under UGC XII plan completed.
- 63% of the faculty members published their papers in research Journals.

Criterion –IV. Infrastructure & Learning Resources

- 2 crores sanctioned under RUSA Grant from M.H.R.D. for upgradation / Renovation & Creation of Infrastructure & Procurement of Equipment
- First college in West Bengal & First college under University of Calcutta to receive INFLIBNET-NLIST connectivity for E-Library.
- Total number of computers-58.
- Wi-Fi Enabled Campus(Initiative by IQAC).
- Implementation of Integrated Financial Management System (I.F.M.S) & computerisation of Accounts section with Tally.

Criterion –V. Student Support &Progression

- 68% of outgoing BA/B.Sc. students selected for higher studies in different Universities.
- Various gender sensitization programmes organised by the college.
- About 160 students received Financial Support from different sources.
- Active Students Counselling Cell
- Active N.C.C.&N.S.S. unit
- SMS service subscribed for delivering urgent information to the students of the college

Criterion –VI. Governance , Leadership &Management

- Vision & Mission& Core Values of the institution stated clearly.
- Online Admission of students is done completely on the basis of merit.
- The college has an Alumni Association.
- Parents are well informed about the performance & attendance of their ward.

Criterion –VII. Best Practices


- Feedback on University Curriculum &Evaluation Process taken from stakeholders.
- N.S.S and N.C.C organized “no plastic zone” movement and campus cleaning programme.
- Paper presentation by Students.
- Special Lecture by Eminent academicians.
- Teacher-Ward Tutorial System.

Following are the recommendations of the Audit Team--

- Course on Human Rights may be introduced
- Spoken English course to be introduced for students
- At least one foreign language course for PG students to be introduced.
- Certificate Course on Psychological Counselling may be introduced
- Smart Class Room needed in the campus
- Library automation needed
- Registration of Alumni Association needed

Signature of the Academic Administrative Audit Team

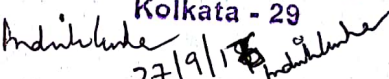
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Ramkrishna Mission Vidyamandira ,
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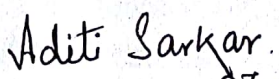

27/9/16
Dr. Indrila Guha
Principal
Basanti Devi College

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IQAC
Co-ordinator,
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